Appendix D: Clearance Request Memo

REQUEST FOR CLEARANCE OF RESEARCH OUTPUT

Center for Economic Studies and Research Data Centers

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* Project #:

* Submitted by:

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* For CES Reviewer to complete:

* Cleared for release:

* Cleared by:

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1. GENERAL INFORMATION

 a. Name of this request's subdirectory under the project's main clearance
directory:

 b. Please provide a general description of the outputs you wish to clear:

 c. Please state how the outputs are part of the research project as approved
(You may summarize or copy descriptions from your proposal, with page
references.)

2A. DESCRIPTIONS OF RESEARCH SAMPLES:

 Describe your Research sample(s) or "cuts" of data used in research output.
For each sample, please describe your selection criteria and how the research
sample differs from the samples underlying survey publications or other
samples you have used. Take as much space as you need for each; add samples as
needed.

SAMPLE 1:

SAMPLE 2:

SAMPLE 3:

2B. RELATIONSHIP BETWEEN SAMPLES

 Describe how your samples relate to each other (e.g., if you have two
samples, is one a subsample of another?) In the cases of samples and
subsamples, there is an implicit third sample, the difference between the two.
Please describe this sample above. We probably will need to examine any
implicit samples as well.

2C. RELATIONSHIP TO OTHER PUBLICATIONS

 Describe how your samples may relate to similar samples from other projects
or from survey publications. (e.g., how your sample of an industry in the LRD
differs from the Census of Manufactures or Annual Survey of Manufactures files
in the LRD).

3. OUTPUT FILES

 For each research output file to be removed, please enter the following
information.

 a. File name (e.g., output.rtf)

 b. Description of file (e.g., tables relating to __ or models of __)

 c. Program that produced the file (e.g., output.sas or model.do)

 d. The Research Sample Number that underlies the file

 e. The disclosure analysis file's name—the file that contains supporting
statistics

 f. The name of the program that generated the disclosure analysis file (e.g.,
output_disc.sas). Note, if the disclosure information is produced in the same
program as the research output to be removed, please cut and paste this into a
new file.

 g. Results (we enter this)—whether the file was cleared or not.

 h. Comments—any relevant information you or the person who clears the file
may wish to add.

FILE NUMBER: 1

FILE NAME:

FILE DESCRIPTION:

RESEARCH OUTPUT PROGRAM:

RESEARCH SAMPLE NUMBER:

DISCLOSURE ANALYSIS FILE NAME:

DISCLOSURE ANALYSIS PROGRAM:

RESULTS:

COMMENT:

FILE NUMBER: 2

FILE NAME:

FILE DESCRIPTION:

RESEARCH OUTPUT PROGRAM:

RESEARCH SAMPLE NUMBER:

DISCLOSURE ANALYSIS FILE NAME:

DISCLOSURE ANALYSIS PROGRAM:

RESULTS:

COMMENT:

4. VARIABLE DEFINITIONS

 Please include all variables in the research output you wish to remove and in supporting disclosure output.

VARIABLE NAME:

DEFINITION (include type, e.g., continuous, binary (0,1), other discrete):

SOURCE:

COMMENTS:

VARIABLE NAME:

DEFINITION: (include type, e.g., continuous, binary (0,1), other discrete):

SOURCE:

VARIABLE NAME:

DEFINITION: (include type, e.g., continuous, binary (0,1), other discrete):

SOURCE:

VARIABLE NAME:

DEFINITION: (include type, e.g., continuous, binary (0,1), other discrete):

SOURCE:

VARIABLE NAME:

DEFINITION: (include type, e.g., continuous, binary (0,1), other discrete):

SOURCE:

5. OTHER INFORMATION OR COMMENTS:

 Please enter any further information you feel is relevant below.