



**REGISTRATION FORM
AES COMPLIANCE SEMINAR
June 17th and 18th, 2009**

Sponsored by:



Washington Customs Brokers & Freight Forwarders Association

SEMINAR Location:

**Crowne Plaza Dulles Airport
2200 Centreville Road
Herndon, VA 20170**

Wednesday, June 17th

- \$199.00 WCBFFA Members
- \$249.00 Non-members

WORKSHOP Location:

**Micro Tek
12950 Worldgate Dr, Suite 200
Herndon, VA 20170**

Thursday, June 19th

- \$ 60.00 WCBFFA members
- \$ 85.00 non-members
- AM Session 8:30 – 12:00
- PM Session 1:30 – 5:00

FAX or EMAIL THIS FORM TODAY

Fax#: (703) 471-8436

Email: exec@wcbffa.org

Please print or type:

CCS ID# (if applicable) _____

Name _____

Company _____

Address _____

City _____ **State** _____ **Zip** _____

Phone _____ **Fax** _____

Email _____

If you are registering multiple attendees, please register each person individually and enter the name, as it should appear on the certificate.

Acceptable forms of payment are cash or check payable to **WCBFFA. Payment should be handled as per below:**

Mail to: WCBFFA
PO Box 20193
Washington, DC 20041

Deliver to: WCBFFA
c/o Laing International
113 Executive Drive, Suite 124
Sterling, VA 20166

Due to limited space availability, reservations will be handled as follows:

- Registrations will have priority based on date received via fax or email only when payment is received within 5 days after such receipt and no later than May 29, 2009.
- After May 29th registration will be prioritized and confirmed only on receipt of full payment.

COURSE REFUND AND CANCELLATION POLICY: Requests by participants to cancel registration in ACE Information Seminar will be honored in the following manner:

Registrants must contact the training facilitator to request a credit/refund by faxing their request to fax number 703-661-5492. All completed registrations will be subject to a minimum 15-percent (15%) administrative processing fee. Refunds granted 30 or more days prior to the course will receive an 85-percent (85%) refund; requests 14-29 days before course will receive a 50-percent (50%) refund, and no refunds will be issued for cancellations less than 14 days before the course.