Join the 2010 Census Team!

United States Census 2010
It's In Our Hands

The 2010 Census is seeking qualified, experienced managers for decennial operations within the local area.

If you are skilled at:

- Supervising
- Planning
- Development
- Managing
- Handling Fast Paced Operations
- Paying Attention to Details

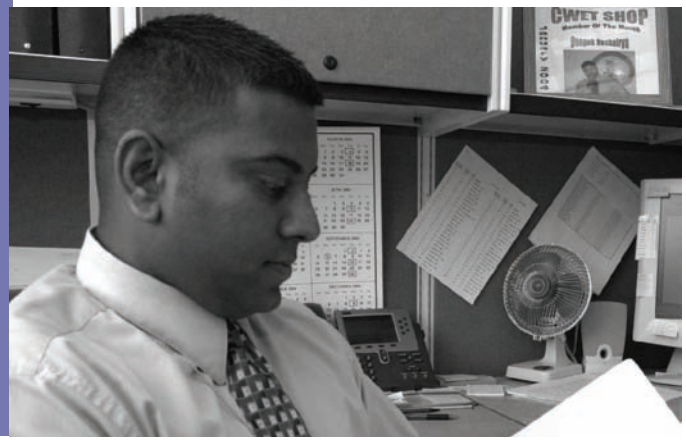
Minimum Qualifications for All Positions

- Pass a Supervisory Test
- Be a U.S. Citizen
- Clear the FBI Background Check

How to Apply

1. Visit our website to begin the process
   http://www.census.gov/rodal/www/2010Jobs.html
2. Print the Bulletin for the job you want
   For example: Assistant Manager for Administration AF-RCC-30-09-046
3. Call the toll free number to schedule a test and provide the Bulletin #
   866-861-2010
4. Application consist of the following documents:
   - Resume OR OF-612
   - Evaluation Criteria
   - OF-306
   - Veteran's prefernce (if needed)

   * One application for each position applied.



U.S. Department of Commerce
Census Bureau
Dallas Region Census Center
2777 Stemmons Freeway, Suite 200
Dallas, TX 75207-2277
1-800-563-6499

Office Management Opportunities

Who Do We Need?

The U.S. Census Bureau is seeking managers for the 2010 Census. Managers will carry out assigned census duties from Local Census Offices, set to open in fall 2009, to ensure that census operations are conducted on time, according to quality standards and within budget.

We are seeking qualified applicants for the following management positions.

LOCAL CENSUS OFFICE MANAGER (LCOM)

The LCOM has overall responsibility for the quality and progress of all field and office operations. The manager directs census operations in the local area, including budget and scheduling, and monitors progress of operations to ensure they are on schedule, within budget, and meet quality data standards.

ASSISTANT MANAGER FIELD OPERATIONS (AMFO)

The AMFO supervises all address listing and data collection activities in the field and directly supervises 10 to 15 supervisors for a geographically dispersed workforce of approximately 400 to 600 employees at peak operations.

ASSISTANT MANAGER RECRUITING (AMR)

The AMR implements the recruiting plan by coordinating recruiting activities with other Assistant Managers, Partnership Specialist and Regional Technicians. Responsible for training and supervising the Office Operations Supervisor and Recruiting Assistants.

ASSISTANT MANAGER QUALITY ASSURANCE (AMQA)

The AMQA supervises the quality of all field operations, and ensures that quality control procedures are being followed by field operators.

ASSISTANT MANAGER ADMINISTRATION (AMA)

The AMA is responsible for office administrative activities, including application processing, personnel, and payroll. Responsibilities include the selection of applicants, managing the supply area, oversees general safety and documenting injuries.

ASSISTANT MANAGER TECHNOLOGY (AMT)

The AMT is responsible for managing technology functions including troubleshooting, evaluating, analyzing, and coordinating automation operations to support office functions and available equipment.