

ACE AESDirect Sample Shipment (Exporting Used Vehicles to Canada)

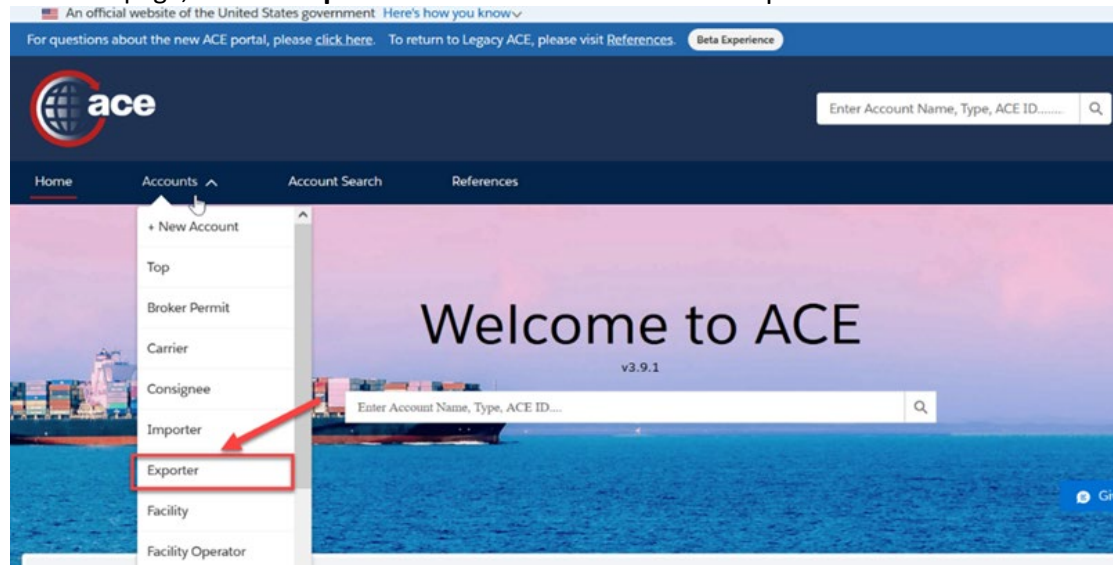
Please use this document as a guide on how to file your shipments in ACE AESDirect. A shipment is defined as goods shipped from one USPPI to one consignee in a single country of destination, on a single carrier, on the same day, valued over \$2500 per Schedule B, or regardless of value when a license is required. This is a sample shipment and the information is fictitious. All guide notes are in blue ink. It will help you to review this document thoroughly, along with the help information, prior to contacting AES Support.

Note: This is just an example. Do not duplicate the information that appears in this document.

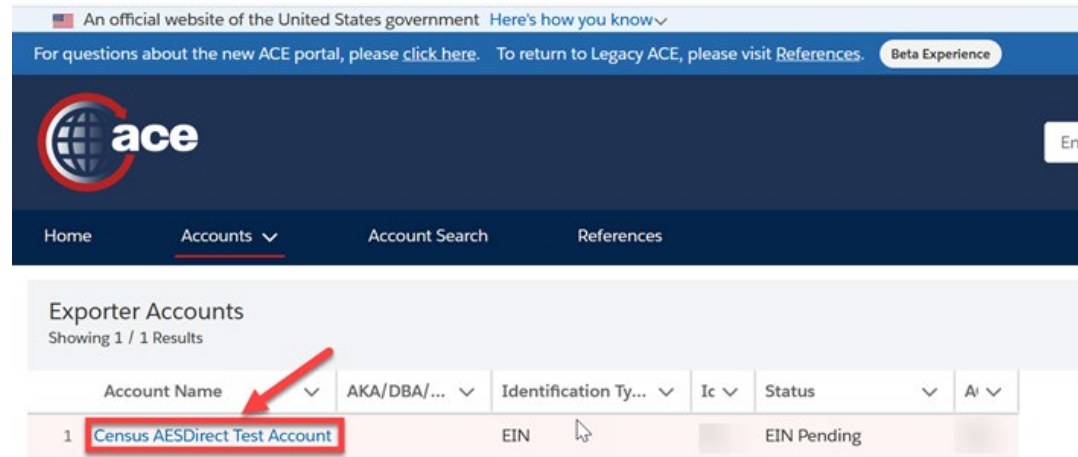
To register for ACE, you would need to obtain an Employer Identification Number(EIN). For information on how to receive an EIN, please refer to the following [documentation](#). For more information on how to register for ACE AESDirect, click [here](#).

In order to begin, access the modernized ACE Portal at <https://ace.cbp.gov> and follow the indicated steps on the page to log in.

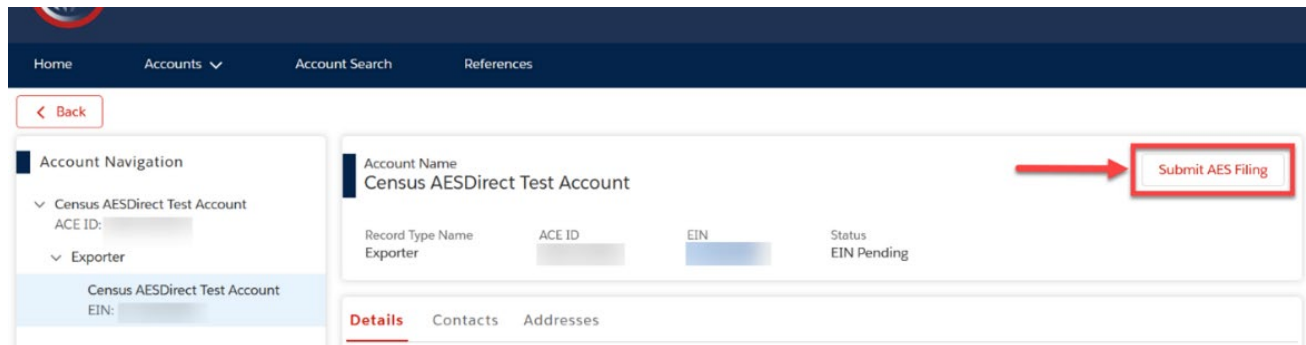
Once you are on the ACE Portal Homepage, select **“Exporter”** under the **“Accounts”** drop-down menu.



Select the appropriate Exporter account by clicking the hyperlink for the account under the “Account Name” column.



On the right side of the screen, select “Submit AES Filing” to launch AESDirect.



NOTE: Please disable or turn off your browser’s pop-up blocker in order to access the ACE AEDirect Filing Portal.

Create Export Filing

The first screen in ACE AESDirect is the Shipment Manager. The Shipment Manager will show all of the high-level information on previously submitted shipments in ACE. In order to begin filing a shipment, select the green **Create Export Filing** button.

Shipment Manager [+ Create Export Filing](#) [Create from Template](#) [Amend Accepted Filing](#)

Show Filters

Filings Updated in: Clear Filters

Showing 1 to 10 of 17 Filings Search [Search](#) [Reset](#)

File ID	Shipment Ref. # [Count]	Status	Last Action	ITN	Last Updated	Last Updated By	Export Date	USPPI	USPPI ID	Consignee	Destination	Shipment Actions
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Shipment Information – Mandatory Section

* Required Field + Conditional Field

Step 1: Shipment | Step 2: Parties | Step 3: Commodities | Step 4: Transportation Save As Template

Email Response Address(es) * ⓘ <input type="text" value="ENTER COMMA (,) SEPARATED ADDRESSES"/>	Shipment Reference Number * ⓘ <input type="text" value="USEDVEHICLESEX"/>	Filing Option * ⓘ <input type="text" value="2 - PREDEPARTURE"/>
Mode of Transport (MOT) * ⓘ <input type="text" value="32 - AUTO"/>	Port of Export * ⓘ <input type="text" value="0901 - BUFFALO-NIAGARA FALLS"/>	Port of Unloading + ⓘ <input type="text"/>
Departure Date * ⓘ <input type="text" value="03/21/2022"/>	Origin State * ⓘ <input type="text" value="DC - DISTRICT OF COLUMBIA"/>	Country of Destination * ⓘ <input type="text" value="CA - CANADA"/>
Inbond Type * ⓘ <input type="text" value="70 - MERCHANDISE NOT SHIPPED INBOND"/>	Foreign Trade Zone + ⓘ <input type="text"/>	Import Entry # + ⓘ <input type="text"/>

Original ITN ⓘ

Is this a Routed Transaction? * ⓘ Yes No

Are USPPI and Ultimate Consignee companies related? * ⓘ Yes No

Does shipment contain hazardous material? * ⓘ Yes No

Clear Shipment

[Close](#) [Step 2: Parties →](#) [Print View](#) [Submit Filing](#)

Parties Information (USPPI) – Mandatory Section

The USPPI is the person or legal entity in the United States that receives the primary benefit from the export transaction. The **USPPI address** must be the address where goods begin their journey to the Port of Export. It **MUST** be an address located in the United States or Puerto Rico.

Draft last saved: 03/16/2022 13:45:48 * Required Field ♦ Conditional Field

Step 1: Shipment **Step 2: Parties** Step 3: Commodities Step 4: Transportation Save As Template

Load from Profile

USPPI * ⓘ

ID Number Type * ⓘ

E - EIN

IRS Number ♦ ⓘ

Phone Number *

800-549-0595

Postal Code *

20746

Clear USPPI

ID Number *

.....

First Name * ⓘ

IAM

Address Line 1 * ⓘ

1 PROFIT PLACE

City *

MARLOW HEIGHTS

Company Name * ⓘ

123 COMPANY

Last Name * ⓘ

SELLING

Address Line 2

State *

MD - MARYLAND

Save to Profile

Annotations:

- Select either Employer Identification Number (EIN), DUNS, or Foreign Entity ID (ex: passport number). Select the Information button for more details of when to use Foreign Entity.
- If ID Number Type is EIN, the ID Number will be the Employer Identification Number received from the IRS.
- If sending as an individual (not part of a company), the Company Name will be your name.
- When you enter the Postal Code, the system will auto-complete the City and State fields.
- The address or location (not post office box number) from which the goods actually begin the journey to the port of export.
- You may save the party profile and easily retrieve the information in future filings.

Parties Information (Ultimate Consignee) – Mandatory Section

The Ultimate Consignee is the person, party or designee that is located abroad and actually receives the export shipment. This party may be the end-user or Foreign Principal Party in Interest (FPPI).

Ultimate Consignee * ⓘ Load from Profile

Sold En Route? ⓘ Yes No

ID Number Type ⓘ

Please Select

First Name ⓘ

Address Line 1 * ⓘ

1 PURCHASE PLACE

Postal Code ♦ ⓘ

Please Select

Clear Ultimate Consignee

Consignee Type ⓘ

D - DIRECT CONSUMER

ID Number ⓘ

Last Name ⓘ

Address Line 2

City ⓘ

OKINAWA

Company Name *

XYZ COMPANY

Phone Number

Country *

JP - JAPAN

State ♦ ⓘ

Please Select

Save to Profile

Annotations:

- ID Number Type and ID Number are optional for Ultimate Consignee. They can be left blank.
- Select a Consignee Type from the options. For more details of each option, select the Information button.
- You may save the party profile and easily retrieve this information in future filings.



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Parties Information (Intermediate Consignee) – Conditional Section

The Intermediate Consignee is the person or entity in the foreign country that acts as an agent for the principal party in interest with the purpose of effecting delivery of items to the Ultimate Consignee. This section requires information similar to the “Ultimate Consignee” section.

Parties Information (Authorized Agent) – Conditional Section

The Authorized Agent is the person in the United States who is authorized by the principal party in interest to file the EEI. If the USPPI is filing, there is not a Authorized Agent; there is only a carrier.

Note: *The Intermediate Consignee and Authorized Agent are conditional sections. Populate them ONLY if they are applicable.*

(Last Updated March 29, 2024)



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Commodities Information – Mandatory section

By default, you will be taken to the **Line 1 Details** tab to enter the information for your commodity, including used vehicles. At any point, select **Line Summary** to view the high-level information of all of the created commodity lines for the shipment. **Note:** A used vehicle according to [Customs and Border Protection CFR 192.2](#) is defined as “any self-propelled vehicle the equitable or legal title to which has been transferred by a manufacturer, distributor, or dealer to an ultimate purchaser.”

Line 1 Details

Export Information Code *
OS - ALL OTHER EXPORTS

Schedule B or HTS Number ◆ [Schedule B Search Engine] *
9703.23.0190

Commodity Description *
YEAR/MAKE/MODEL

1st Quantity ◆ 1st UOM ◆ 2nd Quantity ◆ 2nd UOM ◆
NO

Value of Goods (whole US Dollars) *
17000

Shipping Weight (whole Kilograms) ◆

License Type Code/License Exemption Code *
C33 - NLR NO LICENSE REQUIRED, OR ONLY CONTROLLED... *

Does this filing require Participating Government agency data? Yes No

Origin of Goods ◆
- DOMESTIC

Used Vehicles Mandatory: If you are exporting a used vehicle, CBP regulations require the used vehicle information to be provided 72 hours before date of export.

Add VIN Please confirm that vehicle count matches what was entered into the Quantity field.

VIN/PIN *	VIN/PIN Number *	Vehicle Title Number ◆	Vehicle Title State ◆	Actions
VIN	ABCDE123456	12345678ABCDEF	DC - DISTRICT OF COLUMBIA *	Save Cancel



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Transportation Information – Conditional section (Required when the Mode of Transport is Vessel, Rail, Truck, or Air)

Step 1: Shipment Step 2: Parties Step 3: Commodities **Step 4: Transportation**Save As Template

Carrier SCAC/IATA

SCAC code required for vessel, rail, and truck shipments. IATA code required for air shipments. Not allowed for other modes of transport. Contact the carrier directly or perform a web search for to retrieve the Carrier SCAC/IATA code.

Conveyance Name/Carrier Name

Vessel name for vessel shipments. Carrier name for truck, rail, or air shipments. Not allowed for other modes of transport.

Transportation Reference Number

Transportation Reference Number is required for vessel shipments. Report the reservation number or booking number. Optional for air, truck, and rail shipments. Not allowed for other modes of transport.

Add Equipment Line

Show entries

Search: **Search**

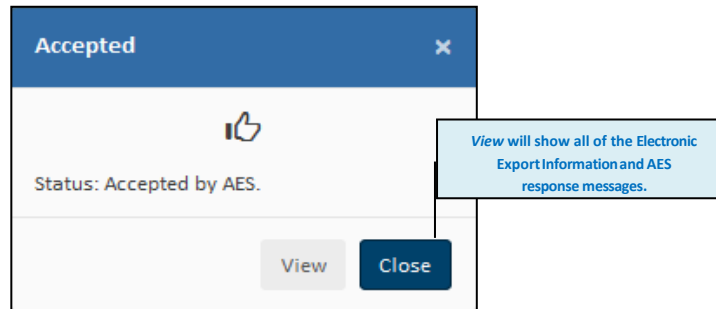
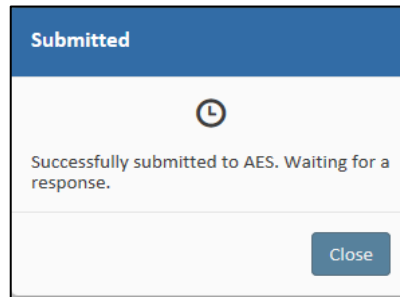
Index	Line No.	Equipment Number	Seal Number	Actions
No data available in table				

Showing 0 to 0 of 0 entries
[Clear Transportation](#)

Print View will show all of the Electronic Export Information typed so far. You may view the shipment for accuracy before submitting.

When the EEI is complete, submit the filing for an ITN.

Submitting the Filing



Your shipment has been submitted and accepted by AES. Select **View** for the full Electronic Export Information including the assigned Internal Transaction Number (ITN). The ITN will also appear in the Shipment Manager.

You will receive a confirmation e-mail with either your ITN or Fatal Error(s).

If you receive a Fatal Error(s), your shipment has not been accepted and you will not receive the ITN. You cannot move your export until you obtain an ITN. Please fix all errors and re-submit the filing. Utilize Appendix A of the Automated Export System Trade Interface Requirements (AESTIR) located at <https://www.cbp.gov/trade/aes/aestir/appendices> to correct your error(s). Once your error(s) have been corrected, resubmit the shipment and an ITN will be assigned.

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View Electronic Export Information

Sensitive Information						
Electronic Export Information ITN: X20220316570182 XTN: -USEDVEHICLESEX Status: Accepted Filing Option: 2 - PREDEPARTURE						
VERIFY:972:SHIPMENT ADDED; MUST VERIFY						
1a. U.S. PRINCIPAL PARTY (USPPI) 123 COMPANY 1 PROFIT PLACE, MARLOW HEIGHTS, MD 20746, US			b. USPPI EIN (IRS) or ID Number [REDACTED]			
c. RELATED PARTIES TO TRANSACTION Non-Related			2a. DATE OF EXPORTATION 2022-03-21			
b. ITN CREATED 2022-03-16			c. ITN LAST UPDATED 2022-03-16			
3. TRANSPORTATION REFERENCE NO.		EQUIPMENT NUMBER(S) [REDACTED]		SEAL NUMBER(S) [REDACTED]		
4a. ULTIMATE CONSIGNEE NAME, ADDRESS AND TYPE XYZ COMPANY 1 PURCHASE PLACE, MONTREAL, CA ULTIMATE CONSIGNEE TYPE: D - DIRECT CONSUMER			5a. FORWARDING AGENT NAME AND ADDRESS [REDACTED]			
b. INTERMEDIATE CONSIGNEE NAME AND ADDRESS [REDACTED]						
6. STATE OF ORIGIN/FTZ NO. DC - DISTRICT OF COLUMBIA			7. COUNTRY OF ULTIMATE DESTINATION CA - CANADA			
8. METHOD OF TRANSPORTATION 32 - AUTO			9. EXPORTING CARRIER/CONVEYANCE NAME [REDACTED]			
10. PORT OF EXPORT 0901 - BUFFALO-NIAGARA FALLS			11. PORT OF UNLADING [REDACTED]		12. CONTAINERIZED (Vessel/Only) [REDACTED]	
13. CARRIER IDENTIFICATION CODE [REDACTED]			14. SHIPMENT REFERENCE NO. USEDVEHICLESEX			
15. ENTRY NUMBER [REDACTED]			16. HAZARDOUS MATERIALS NO			
17. IN BOND CODE 70 - MERCHANDISE NOT SHIPPED INBOND			18. ORIGINAL ITN [REDACTED]			
19. ROUTED EXPORT TRANSACTION NO						
20. SCH B/HTS DESCRIPTION OF COMMODITIES						
a. LINE SEQ NBR	b. D/F	c. SCHEDULE B/HTS NUMBER	d. QUANTITY - UNIT(S)	e. SHIPPING WEIGHT (KG)	f. VIN/PRODUCT NUMBER/VEHICLE TITLE NUMBER	g. VALUE (U.S. Dollars, omit cents) Selling price or cost if not sold
1	D	YEAR/MAKE/MODEL EXPORT INFO CODE: 08 HTS: 8703.23.0190 LICENSE NUMBER: NLR LICENSE CODE: C33	1 NO		VERIFY:609:VIN IS TOO SHORT ABCDE123456 / 12345678ABCDEF / DC	17000
Sensitive Information						
Do not submit printout to Customs						

If the EEI is Accepted, the ITN will be listed here.