For audio, please dial:
1- 888-469-1342 | 2 1 9 8 4 8 6#
Census Resources

- Census COVID-19 Data Hub
- Census Business Builder
- Trade Source Newsletter
Introduction

About DDTC:

- **Mission:** Ensuring commercial exports of defense articles and defense services advance U.S. national security and foreign policy objectives.

- **Organizational Structure:**
  - Policy Office (DTCP)
  - Licensing Office (DTCL)
  - Compliance Office (DTCC)
  - Management Office (DTCM)

- **Key Functions:**
  - Establishing and maintaining defense export regulations (ITAR)
  - Registering entities and individuals
  - Adjudicating export licenses
  - Responding to inquiries
  - Promoting and enforcing compliance

About the Speaker: Karen Wrege, CIO

- Joined DDTC as the CIO in October 2014, Prior to DDTC, spent 10 years in economic consultancy providing auction software and services to global clients in the telecommunications industry
- Served as manager of the US Federal Communications Commission's spectrum auctions beginning in 1994 and was promoted to Chief Information Officer of the Wireless Telecommunications Bureau
How to Ask Questions

All lines are muted

Please enter your questions in the WebEx chat

Agenda

1. DECCS: Reflection
2. DECCS: User Group
3. Development Process
4. DECCS Tips, Tricks, and Customer Service
5. Q&A period
DECCS Reflection

Objectives and Goals

- **Design** an entire system to process and track registration and license applications
- **Maintain** a robust and quick turnaround time for the Response Team and Help Desk
- **Continuously** modernize and update DECCS for maximum user efficiency
- **Ensure** security standards are met for internal and external users

<table>
<thead>
<tr>
<th>DECCS Help Desk Tickets</th>
<th>Knowledge Articles and Learning Guides</th>
</tr>
</thead>
<tbody>
<tr>
<td>38,365</td>
<td>631</td>
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</table>

<table>
<thead>
<tr>
<th>New Enrollments</th>
<th>Registrations since launch</th>
</tr>
</thead>
<tbody>
<tr>
<td>23,009</td>
<td>11,872</td>
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</table>

<table>
<thead>
<tr>
<th>Unique Companies</th>
<th>Licenses issued since launch</th>
</tr>
</thead>
<tbody>
<tr>
<td>16,701</td>
<td>18,988</td>
</tr>
</tbody>
</table>
What is the DECCS User Group?

- The DECCS User Group is a group of external user volunteers who will come together once a quarter to provide feedback on DECCS and the applications/services within the program.

Intentions of DECCS User Group

- **Goal:** Provide DDTC with direct industry feedback on any system issues that users are struggling with or any process improvements users would like to see in the future.
- **Timeline:** Will launch January 2021.
- **Demographics:** DDTC is looking for a wide array of companies, corporations and entities to participate in the DECCS User Group to ensure all potential parties have a chance to provide feedback.
Development Process

From a Request to Reality

- 16 releases since March
- Releases include bug fixes and enhancements
- Bi-weekly releases, scheduled every other Monday
DIRECTORATE OF DEFENSE TRADE CONTROLS

DECCS Tips & Tricks
Enroll in DECCS as a part of your company
Enroll in DECCS as a part of your company

- Enter your company name.
- Enter the registration code provided by your Corporate Administrator.
- If it's your first time registering with DDTC, select "I am part of a New Company".

*Acceptable formats are: X-#### or X#### beginning with M, K, F, G, or B.

Enroll
DECCS FAQs & Help Guides

Visit our website: https://www.pmdddtc.state.gov/ddtc_public
DECCS FAQs & Help Guides

Visit our website: https://www.pmddtc.state.gov/ddtc_public
### Licensing

<table>
<thead>
<tr>
<th>Date</th>
<th>Question</th>
</tr>
</thead>
<tbody>
<tr>
<td>02/27/20</td>
<td>How can I submit an RWA in the Licensing application? I need to RWA my application.</td>
</tr>
<tr>
<td>03/04/20</td>
<td>What is the guidance for Re-Transfer Requests?</td>
</tr>
<tr>
<td>03/28/20</td>
<td>How do I check/verify my certificate email?</td>
</tr>
<tr>
<td>02/18/20</td>
<td>I am a CA but do not see the access groups.</td>
</tr>
<tr>
<td>02/25/20</td>
<td>What are the License Status Definitions?</td>
</tr>
<tr>
<td>02/17/20</td>
<td>I cannot view my license information in DECCS.</td>
</tr>
<tr>
<td>01/26/20</td>
<td>Who manages my licensing groups?</td>
</tr>
<tr>
<td>02/16/20</td>
<td>Do the access licensing groups rules apply to the in progress and track status case listing pages?</td>
</tr>
<tr>
<td>02/27/20</td>
<td>Can I mail in my DSP-5?</td>
</tr>
<tr>
<td>02/16/20</td>
<td>Who can make changes to my license in a Draft status?</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date</th>
<th>Question</th>
</tr>
</thead>
<tbody>
<tr>
<td>02/26/20</td>
<td>I can only input 2 decimal digits in the Unit Price of a license request in DECCS.</td>
</tr>
<tr>
<td>02/14/20</td>
<td>What is the Licensing Application?</td>
</tr>
<tr>
<td>02/17/20</td>
<td>How do I upload supporting documents to my license in DECCS?</td>
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<tr>
<td>05/31/19</td>
<td>Will vendor applications, such as OCR, interface with DECCS for batch processing?</td>
</tr>
<tr>
<td>03/03/20</td>
<td>How do I un-sign a License?</td>
</tr>
<tr>
<td>12/15/18</td>
<td>I have built a licensing system and I want to send applications to DECCS. How do we go about testing our new application?</td>
</tr>
<tr>
<td>01/07/20</td>
<td>Where can I find the status of my signed license?</td>
</tr>
<tr>
<td>01/16/20</td>
<td>Where did my licenses go?</td>
</tr>
<tr>
<td>02/18/20</td>
<td>What roles are available in DECCS Licensing to assign to users to limit their access?</td>
</tr>
<tr>
<td>03/04/20</td>
<td>Will DECCS allow users to edit/submit licenses applications that were originally created in DTRADE and then RWA'd? Or do they need to create a new lic...</td>
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DECCS FAQs & Help Guides

U.S. DEPARTMENT OF STATE
Directorate of Defense Trade Controls

DECCS FAQs:

Q: How do I un-sign a License?

A: In DECCS, you cannot un-sign a license. Once complete, you will sign and submit your license to the Empowered Official who will then send it on to DDTC for review.

The Empowered Official can send the license back to the drafter if needed prior to submitting to DDTC.

DECCS FAQ CATEGORY
Licensing
Learning Tools

Welcome to DECCS – Important Note!
* Currently your User Account has no Assigned Company and therein will not have access to Registrations.

Announcements

Update to DDTC Web Notice on COVID Measures

Given the extraordinary impact of the COVID-19 pandemic on the national economy and Defense Industrial Base, the Directorate of Defense Trade Controls (DDTC) is temporarily reducing registration fees for DDTC registrants in Tier I and Tier II to $800 for registrations whose original expiration date is between May 1, 2020 and April 30, 2021. Also, DDTC is reducing registration fees to $300 for new applicants who submit their registration application between May 1, 2020 and April 30, 2021. All new registrants are in Tier I in the first year. This will allow new registrants and existing registrants in Tiers I and II, many of which are small and medium-sized enterprises, to receive a reduced registration fee over the course of the coming year. The fee structure for Tier III entities remains unchanged at this time. We anticipate that this temporary reduction in fees for Tier I, Tier II, and new registrants will save regulated industry over $20 million over the course of the coming year.

DECCS Topic Areas

- Advisory Opinions (AO)
- Commodity Jurisdiction (CJ)
- Corporate Administrator/Super Users
Learning Tools
Learning Tools

Welcome to the DECCS Licensing Learning Tools page. Here users can access the Licensing User Guide, Licensing Roles documentation and detailed information on the ‘Track Status’ functionality within the application. Additional material to help with the submission and signature of a License using the DECCS application will be available shortly.

For more information on the DECCS Licensing application, click on the document links below:

- Licensing Application User Guide
- Licensing Access Groups User Guide
- License Application - Track Status User Guide
- Copy License One Pager
- DECCS License User Roles

Have Questions or Need Help?

Search the DECCS FAQs
Self Service

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Self Service
Self Service

License Access Groups – Who defines the groups and the users they should contain? What can users in

License Access Groups are defined and populated by a company’s Corporate Administrator. The Groups identify the users that can access the information in the Licenses selected by the Corporate. can be members of multiple groups, granting them access to both lists of the selected licenses...

Can Foreign Users access information in DECCS?

Foreign Users can access DECCS applications. All users can submit an Advisory Opinion (AO, or register a Foreign Broker. To access information pertaining to a specific entity, the user must) will determine which applications the user can access. Once granted access to an entity’s License...

Can Foreign Users access information in DECCS?

Foreign Users can access DECCS applications. All users can submit a Commodity Jurisdiction a Foreign Broker. To access information pertaining to a specific entity, the user must receive will determine the applications the user can access. Once granted access to an entity's License information...

I am a Corporate Administrator (CA). How do I customize how users in my company can access licenses?

and access licenses in the Licensing Application using Access Groups. You can learn more about how to add/remove or customize groups by clicking on the Licensing Access Groups user guide link below: Licensing Access Groups User Guide...

What are licensing access groups?

Licensing Access Groups feature allows the Corporate Administrator to manage and define which licensing users can see which licenses. For more information on Licensing Access Groups, click the link below: Licensing Access Groups User Guide...
Self Service

Quality Missiles

* What is your preferred contact number?
555-555-5555

Inquiry/Issue Information

* What can we help you with today?
Licensing

* Sub Category
Amendment

* Short Description
Access

Detailed Description
How can I get added to the right access group?

DECCS Help Search

Submit
Self Service
Self Service

DECCS Industry Service Portal

Industry Portal

Need help with DECCS?

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Need Help?

Create a Support Case

View my cases

DECCS Topic Areas

- Advisory Opinions (AO)
- Commodity Jurisdiction (CJ)
- Corporate Administrator/Super Users
➢ **The DDTC email address** has changed! To contact the Help Desk and Response Team, utilize [DDTCCustomerService@state.gov](mailto:DDTCCustomerService@state.gov).
Questions?

To ask a question, simply type it into the WebEx Q&A chat box