


How to Obtain an Employer Identification Number (EIN)

- **Self**
 - English – Go to page 2
 - Spanish – Go to page 18
- **Third party**
 - English – Go to page 34
 - Spanish – Go to page 53

How to Obtain an Employer Identification Number (EIN)

Access the following website to obtain an EIN via Online, Telephone Service, Fax or Mail:

<https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online>



Help | News | English ▼ | Charities & Nonprofits | Tax Pros

File | Pay | Refunds | Credits & Deductions | Forms & Instructions


Search

[Home](#) / [File](#) / [Businesses and Self-Employed](#) / [Small Business and Self-Employed](#) / [Employer ID Numbers](#) / Apply for an Employer Identification Number (EIN) Online

Apply for an Employer Identification Number (EIN) Online

English | [Español](#) | [中文\(简体\)](#) | [中文\(繁體\)](#) | [한국어](#) | [Русский](#) | [Tiếng Việt](#) | [Kreyòl ayisyen](#)

Individuals
Businesses and Self-Employed
Small Business and Self-Employed
Employer ID Numbers
Business Taxes
Reporting Information Returns
Self-Employed
Starting a Business
Operating a Business
Closing a Business
Industries/Professions
Small Business Events
Online Learning
Large Business
Corporations
Partnerships
Charities and Nonprofits
International Taxpayers
Government Entities

 **Hours of Operation**
Monday to Friday, 7 a.m. to 10 p.m. Eastern Standard Time.

Step 1: Determine Your Eligibility

- You may apply for an EIN online if your principal business is located in the United States or U.S. Territories.
- The person applying online must have a valid Taxpayer Identification Number (SSN, ITIN, EIN).
- You are limited to one EIN per [responsible party](#) per day.
 - The “responsible party” is the person who ultimately owns or controls the entity or who exercises ultimate effective control over the entity. Unless the applicant is a government entity, the responsible party must be an individual (i.e., a natural person), not an entity.

Step 2: Understand the Online Application

- You must complete this application in one session, as you will not be able to save and return at a later time.
- Your session will expire after 15 minutes of inactivity, and you will need to start over.

Step 3: Submit Your Application

- After all validations are done you will get your EIN immediately upon completion. You can then download, save, and print your EIN confirmation notice.

[Apply Online Now](#)

Employer Tax Responsibilities Explained (Publications 15, 15-A and 15B)

[Publication 15](#) [PDF](#) provides information on employer tax responsibilities related to taxable wages, employment tax withholding and which tax returns must be filed. More complex issues are discussed in [Publication 15-A](#) [PDF](#) and tax treatment of many employee benefits can be found in Publication 15. We recommend employers download these publications from IRS.gov. Copies can be requested online (search “Forms and Publications”) or by calling 1-800-TAX-FORM.

Important

We cannot process your application online if the responsible party is an entity with

Related Topics

- [State and Federal Online Business Registration](#)
- [Online EIN: Frequently Asked Questions](#)
- [Employer ID Numbers](#)
- [System Requirements](#)
- [Privacy Act Statement and Paperwork Reduction Act Notice](#)
- [Businesses with Employees](#)

Click here
to apply
for an
EIN
online.

EIN Assistant

Important Information Before You Begin

Use this assistant to apply for and obtain an Employer Identification Number (EIN).

[Do I need an EIN?](#)

[Do I need a new EIN?](#)

For help or additional information on any topic, click the underlined key words, or view Help Topics on the right side of the screen. Make sure that pop-ups are allowed from this site.

About the EIN Assistant

- You must complete this application in one session, as you will **not** be able to save and return at a later time.
- For security purposes, your session will expire after 15 minutes of [inactivity](#), and you will need to start over.
- You will receive your EIN immediately upon verification. [When will I be able to use my EIN?](#)
- If you wish to receive your confirmation letter online, we strongly recommended that you install [Adobe Reader](#) before beginning the application if it is not already installed.

Restrictions

THIS U.S. GOVERNMENT SYSTEM IS FOR AUTHORIZED USE ONLY!

Use of this system constitutes consent to monitoring, interception, recording, reading, copying or capturing by authorized personnel of all activities. There is no right to privacy in this system. Unauthorized use of this system is prohibited and subject to criminal and civil penalties, including all penalties applicable to willful unauthorized access (UNAX) or inspection of taxpayer records (under 18 U.S.C. 1030 and 26 U.S.C. 7213A and 26 U.S.C. 7431).

OK

[Begin Application >>](#)

If you are not comfortable sending information via the Internet, download the [Form SS-4](#) PDF file and the instructions for alternative ways of applying.

Click
Ok

EIN Assistant

Important Information Before You Begin

Use this assistant to apply for and obtain an Employer Identification Number (EIN).

[Do I need an EIN?](#)

[Do I need a new EIN?](#)

For help or additional information on any topic, click the underlined key words, or view Help Topics on the right side of the screen. Make sure that pop-ups are allowed from this site.

About the EIN Assistant

- You must complete this application in one session, as you will **not** be able to save and return at a later time.
- For security purposes, your session will expire after 15 minutes of [inactivity](#), and you will need to start over.
- You will receive your EIN immediately upon verification. [When will I be able to use my EIN?](#)
- If you wish to receive your confirmation letter online, we strongly recommended that you install [Adobe Reader](#) before beginning the application if it is not already installed.

Restrictions

- Effective May 21, 2012, to ensure fair and equitable treatment for all taxpayers, the Internal Revenue Service will limit Employer Identification Number (EIN) issuance to one per [responsible party](#) per day. This limitation is applicable to all requests for EINs whether online or by phone, fax or mail. We apologize for any inconvenience this may cause.
- If a [third party designee](#) (TPD) is completing the online application on behalf of the taxpayer, the taxpayer must [authorize the third party](#) to apply for and receive the EIN on his or her behalf.
- The business location must be within the United States or [U.S. territories](#).
- Foreign filers without an Individual Taxpayer Identification Number (ITIN) cannot use this assistant to obtain an EIN.
- If you were incorporated outside of the United States or the U.S. territories, you cannot apply for an EIN online. Please call us at 267-941-1099 (this is not a toll free number).

Begin Application >>

If you are not comfortable sending information via the Internet, download the [Form SS-4](#) PDF file and the instructions for alternative ways of applying.



Click here to start EIN Application online.



EIN Assistant

Your Progress:

1. Identify

2. Authenticate

3. Addresses

4. Details

5. EIN Confirmation

What type of legal structure is applying for an EIN?

Before applying for an EIN you should have already determined what type of legal structure, business, or type of organization is being established.

Choose the type you are applying for. If you don't see your type, select "View Additional Types."



Sole Proprietor

Includes individuals who are in business for themselves and household employers.



Partnerships

Includes partnerships and joint ventures.



Corporations

Includes S corporations, personal service corporations, real estate investment trusts (REIT), regulated investment conduits (RIC), and settlement funds.



Limited Liability Company (LLC)

A limited liability company (LLC) is a structure allowed by state statute and is formed by filing articles of organization with the state.



Estate

An estate is a legal entity created as a result of a person's death.



Trusts

All types of trusts including conservatorships, custodianships, guardianships, irrevocable trusts, revocable trusts, and receiverships.



View Additional Types, Including Tax-Exempt and Governmental Organizations

If none of the above fit what you are establishing, there are several others to choose from.

<< Back

Continue >>

Help Topics



[What if I do not know what type of legal structure or organization to choose?](#)

*Click here to
continue the
application process*

Individuals will need to select "Sole Proprietor".

[IRS Privacy Policy](#)



EIN Assistant

Your Progress:

1. Identify

2. Authenticate

3. Addresses

4. Details

5. EIN Confirmation

You have chosen Sole Proprietor.

Sole proprietor includes individuals who are in business for themselves, or household employers. Read the descriptions below and choose the type for which you are applying.

☒ [Sole Proprietor](#)

A sole proprietorship is a business that has only one owner and is not incorporated or registered with the state as a limited liability company (LLC). A sole proprietor can be a self-employed individual or an independent contractor. Sole proprietors (self-employed individuals) report all business income and expenses on their individual tax returns ([Form 1040](#), U.S. Individual Income Tax Return, Schedule C, E, or F). A sole proprietor may or may not have employees.

☐ [Household Employer](#)

You are a household employer if you have hired someone to do household work and [that worker is your employee](#). Household employees include: babysitters, nannies, au pairs, cleaning people, housekeepers, maids, drivers, health aides, private nurses, caretakers, yard workers, and similar domestic workers.

<< Back

Continue >>

Help Topics

[? What is Form 1040?](#)

*Individuals will need to select
"Sole Proprietor".*

*Click here to
continue the
application process*



Internal Revenue Service

United States Department of the Treasury

[Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress:

1. Identify

2. Authenticate

3. Addresses

4. Details

5. EIN Confirmation

Please confirm your selection.

Confirm your selection of **Sole Proprietor** as the type of structure applying for an EIN.

What it is...

- ◆ A sole proprietorship is a business owned by one individual.
- ◆ A sole proprietor can be a self-employed individual or an independent contractor.
- ◆ All business income and expenses are reported on the individual's federal income tax return.
- ◆ A sole proprietor may or may not have employees.

IMPORTANT: A sole proprietor may have only one EIN, regardless of the number of businesses you own or operate. If you already have an EIN, you must use that number for all of your sole proprietor businesses.

What it is not...

- ◆ The business cannot be [incorporated](#) or registered with the state as a [limited liability company \(LLC\)](#).

If you need to change your type of structure, we recommend that you do so **now**, otherwise you will have to start over and re-enter your information. Additional help may be found by reviewing [all types of organizations and structures](#) before making your selection.

<< Change Type

Continue >>



*Click here to
continue the
application process*

[IRS Privacy Policy](#)



EIN Assistant

Your Progress:

1. Identify

2. Authenticate

3. Addresses

4. Details

5. EIN Confirmation

Why is the Sole Proprietor requesting an EIN?

Choose **one** reason that best describes why you are applying for an EIN.

- ☒ **Started a new business**
Select this option if you are beginning a new business.
- ☐ **Hired employee(s)**
Select this option if you already have a business and need to hire employees.
- ☐ **Banking purposes**
Select this option if the reason for applying for the EIN is strictly to satisfy banking requirements or local law.
- ☐ **Changed type of organization**
Select this option if you are changing the type of organization you currently operate, such as changing from a sole proprietor to a partnership, changing from a partnership to a corporation, etc.
- ☐ **Purchased active business**
Select this option if you are purchasing a business that is already in operation.

Continue >>

Help Topics

- [? I do not see my reason for applying here. What should I choose?](#)
- [? What if more than one reason applies to me?](#)

*Click here to
continue the
application process*

“Why are you requesting an EIN?”

“Started a new business” should be selected as that is the closest to the reason for obtaining an EIN.



Internal Revenue Service

United States Department of the Treasury

[Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate

3. Addresses

4. Details

5. EIN Confirmation

Please tell us about the Sole Proprietor.

* Required fields

Must match IRS records or this application cannot be processed.

The only punctuation and special characters allowed are hyphen (-) and ampersand (&).

First name *

Middle name/initial

Last name *

Suffix (Jr, Sr, etc.)

[SSN/ITIN](#) * - -

Choose One: *

☒ I am the sole proprietor.

☐ I am a third party applying for an EIN on behalf of this sole proprietor.

← *If you are applying for an EIN for yourself, select this option.*

Before continuing, please review the information above for typographical errors.

<< Back

Continue >>

← *Click here to
continue the
application process*

[IRS Privacy Policy](#)



Internal Revenue Service

United States Department of the Treasury

[Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate ✓

3. Addresses

4. Details

5. EIN Confirmation

Where is the Sole Proprietor physically located?

* Required fields

The only special characters allowed for street and city are - and /.

Note: Must be a U.S. address. Do not enter a P.O. box. [For military addresses click here.](#)

Street * 112 Main Avenue

City * Mountain City

State/[U.S. territory](#) * MARYLAND (MD)

ZIP code * 99912


Phone number * 999 - 111 - 2222

Do you have an address **different**
from the above where you want
your mail to be sent? * ☐ Yes ☒ No

Before continuing, please review the information above for typographical errors.

Continue >>

[IRS Privacy Policy](#)

 **Click here to
continue the
application process**



Internal Revenue Service

United States Department of the Treasury

[Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate ✓

3. Addresses ✓

4. Details

5. EIN Confirmation

Tell us about the Sole Proprietor.

*** Required fields**

The only punctuation and special characters allowed are hyphen (-) and ampersand (&).

The trade name may not contain an ending such as 'LLC', 'LC', 'PLLC', 'PA', 'Corp', or 'Inc'.

Name of Sole Proprietor **John Doe**

Trade name/Doing business as
(if different from name)

County where Sole Proprietor is located *

State/Territory where Sole Proprietor is located *

Sole Proprietor start date *

Before continuing, please review the information above for typographical errors.

Continue >>



*Click here to
continue the
application process*

[IRS Privacy Policy](#)



Internal Revenue Service

United States Department of the Treasury

[Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate ✓

3. Addresses ✓

4. Details

5. EIN Confirmation

Tell us more about the Sole Proprietor.

* Required fields

Does your business own a [highway motor vehicle](#) with a [taxable gross weight](#) of 55,000 pounds or more? *

☐ Yes ☒ No

Does your business involve [gambling/wagering](#)? *

☐ Yes ☒ No

Does your business need to file [Form 720](#) (Quarterly Federal [Excise Tax Return](#))? *

☐ Yes ☒ No

Does your business sell or manufacture alcohol, tobacco, or firearms? *

☐ Yes ☒ No

Do you have, or do you expect to have, any [employees who will receive Forms W-2](#) in the next 12 months? *
(Forms W-2 require additional filings with the IRS.)

☐ Yes ☒ No

Before continuing, please review the information above.

Continue >>

Help Topics

? [What is Form 720?](#)

[IRS Privacy Policy](#)

*Click here to
continue the
application process*



EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate ✓

3. Addresses ✓

4. Details

5. EIN Confirmation

What does your business or organization do?

Choose **one** category that best describes your business. Click the underlined links for additional examples for each category.

- ☐ [Accommodations](#)
Casino hotel, hotel, or motel.
- ☐ [Construction](#)
Building houses/residential structures, building industrial/commercial structures, specialty trade contractors, remodelers, heavy construction contractors, land subdivision contractors, or site preparation contractors.
- ☐ [Finance](#)
Banks, sales financing, credit card issuing, mortgage company/broker, securities broker, investment advice, or trust administration.
- ☐ [Food Service](#)
Retail fast food, restaurant, bar, coffee shop, catering, or mobile food service.
- ☐ [Health Care](#)
Doctor, mental health specialist, hospital, or outpatient care center.
- ☐ [Insurance](#)
Insurance company or broker.
- ☐ [Manufacturing](#)
Mechanical, physical, or chemical transformation of materials/substances/components into new products, including the assembly of components.
- ☐ [Real Estate](#)
Renting or leasing real estate, managing real estate, real estate agent/broker, selling, buying, or renting real estate for others.
- ☐ [Rental & Leasing](#)
Rent/lease automobiles, consumer goods, commercial goods, or industrial goods.
- ☐ [Retail](#)
Retail store, internet sales (exclusively), direct sales (catalogue, mail-order, door to door), auction house, or selling goods on auction sites.
- ☐ [Social Assistance](#)
Youth services, residential care facility, services for the disabled, or community food/housing/relief services.
- ☐ [Transportation](#)
Air transportation, rail transportation, water transportation, trucking, passenger transportation, support activity for transportation, or delivery/courier service.
- ☐ [Warehousing](#)
Operating warehousing or storage facilities for general merchandise, refrigerated goods, or other warehouse products; establishments that provide facilities to store goods but do not sell the goods they handle
- ☐ [Wholesale](#)
Wholesale agent/broker, importer, exporter, manufacturers' representative, merchant, distributor, or jobber.



Other

Select "Other" for the type of business

<< Back

Continue >>

**Click here to
continue the
application process**



EIN Assistant

Your Progress: 1. Identify ✓ 2. Authenticate ✓ 3. Addresses ✓ 4. Details 5. EIN Confirmation

You have chosen Other.

Please choose **one** of the following that best describes your primary business activity:

- ☐ Consulting
- ☐ Manufacturing
- ☐ Organization (such as religious, environmental, social or civic, athletic, etc.)
- ☐ Rental
- ☐ Repair
- ☐ Sell goods
- ☐ Service
- ☒ Other – please specify your primary business activity:

Select “Other” and enter “Fulfilling Federal Requirements”

<< Back

Continue >>

*Click here to
continue the
application process*



EIN Assistant

Your Progress:

1. Identity ✓

2. Authenticate ✓

3. Addresses ✓

4. Details ✓

5. EIN Confirmation

How would you like to receive your EIN Confirmation Letter?

You have **two** options for receiving your confirmation letter. Please choose one below:

- ☒ **Receive letter online.** This option requires [Adobe Reader](#).
You will be able to view, print, and save this letter immediately. It will not be mailed to you.
- ☐ **Receive letter by mail.** The IRS will send the letter to the mailing address you provided - allow up to 4 weeks for delivery.



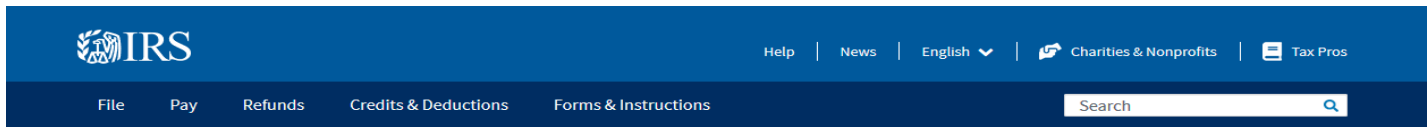
Continue >>

Select this option to receive your letter online providing your EIN.

Click here to continue the application process and receive your letter providing your EIN.

Helpful information regarding your EIN

<http://www.irs.gov/Businesses/Small-Businesses-&Self-Employed/Employer-ID-Numbers-EINs>



[Home](#) / [File](#) / [Businesses and Self-Employed](#) / [Small Business and Self-Employed](#) / Employer ID Numbers

Employer ID Numbers

[English](#) | [Español](#) | [中文\(简体\)](#) | [中文\(繁體\)](#) | [한국어](#) | [Русский](#) | [Tiếng Việt](#) | [Kreyòl ayisyen](#)

Individuals

Businesses and Self-Employed

Small Business and Self-Employed

Employer ID Numbers

Business Taxes

Reporting Information
Returns

Self-Employed

Starting a Business

Operating a Business

Closing a Business

Industries/Professions

Small Business Events

Online Learning

Large Business

Corporations

Partnerships

Charities and Nonprofits

International Taxpayers

Government Entities



Alert

You must complete each EIN application individually instead of using any automated process.

An Employer Identification Number (EIN) is also known as a Federal Tax Identification Number, and is used to identify a business entity. Generally, businesses need an EIN. You may apply for an EIN in various ways, and now you may [apply online](#). ***This is a free service offered by the Internal Revenue Service and you can get your EIN immediately.*** You must check with [your state](#) to make sure you need a state number or charter.

- [Do You Need an EIN?](#)
- [Do You Need a New EIN?](#)
- [How to Apply for an EIN](#)
- [How Long Will it Take to Get a Number?](#)
- [Lost or Misplaced Your EIN?](#)
- [How EINs are Assigned and Valid EIN Prefixes](#)
- [Canceling an EIN – Closing Your Account](#)
- [What to Do if You're Assigned an EIN You Did Not Request](#)
- [Who is a Responsible Party?](#)
- [Report EIN Identity Theft](#)

Apply for an EIN Online

Check out our Interview-style online EIN application. No need to file a Form SS-4! We ask you the questions and you give us the answers. The application includes embedded help topics and hyperlinked keywords and definitions so separate instructions aren't needed. After all validations are done you will get your EIN immediately upon completion. You can then download, save, and print your confirmation notice. It's fast, free, and user-friendly!

All EIN applications (mail, fax, electronic) must disclose the name and Taxpayer Identification Number (SSN, ITIN, or EIN) of the true principal officer, general partner, grantor, owner or trustor. This individual or entity, which the IRS will call the "responsible party," controls, manages, or directs the applicant entity and the disposition of its funds and assets. Unless the applicant is a government entity, the responsible party must be an individual (i.e., a natural person), not an entity.

Filing for Tax Exempt Status?

It's best to be sure your organization is formed legally before you apply for an EIN. Nearly all organizations are subject to automatic revocation of their tax-exempt status if they fail to file a required return or notice for three consecutive years.

Related Topics

- [Taxpayer Identification Numbers \(TIN\)](#)

Publications

- [Publication 1635, Employer Identification Number Understanding Your EIN \(PDF\)](#)

Forms

- [About Form 8822-B, Change of Address or Responsible Party - Business](#)

Video

- [EIN Video](#)



Need an Employer Identification Number (EIN)?

[Find out how](#)

Obtenir un Employer Identification Number (EIN)


Obtener un EIN como individuo

- Con la eliminación del Número de Seguro Social (SSN) como método de Identificación en el AES, muchos individuos deben obtener un Número de Identificación Patronal (EIN).

Para obtener ayuda de cómo solicitar éste número como **individuo**, revise ésta presentación.

Acceda a la página: <https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online>

para información de cómo obtener un Número de Identificación del Negocio (EIN) por Internet, teléfono, fax o correo:



Help | News | English ▼ | Charities & Nonprofits | Tax Pros

File | Pay | Refunds | Credits & Deductions | Forms & Instructions

Search


[Home](#) / [File](#) / [Businesses and Self-Employed](#) / [Small Business and Self-Employed](#) / [Employer ID Numbers](#) / [Apply for an Employer Identification Number \(EIN\) Online](#)

Apply for an Employer Identification Number (EIN) Online

English | [Español](#) | [中文\(简体\)](#) | [中文\(繁體\)](#) | [한국어](#) | [Русский](#) | [Tiếng Việt](#) | [Kreyòl ayisyen](#)

Individuals
Businesses and Self-Employed
Small Business and Self-Employed
Employer ID Numbers
Business Taxes
Reporting Information Returns
Self-Employed
Starting a Business
Operating a Business
Closing a Business
Industries/Professions
Small Business Events
Online Learning
Large Business
Corporations
Partnerships

Charities and Nonprofits
International Taxpayers
Government Entities

**Hours of Operation**
Monday to Friday, 7 a.m. to 10 p.m. Eastern Standard Time.

Step 1: Determine Your Eligibility

- You may apply for an EIN online if your principal business is located in the United States or U.S. Territories.
- The person applying online must have a valid Taxpayer Identification Number (SSN, ITIN, EIN).
- You are limited to one EIN per [responsible party](#) per day.
 - The “responsible party” is the person who ultimately owns or controls the entity or who exercises ultimate effective control over the entity. Unless the applicant is a government entity, the responsible party must be an individual (i.e., a natural person), not an entity.

Step 2: Understand the Online Application

- You must complete this application in one session, as you will not be able to save and return at a later time.
- Your session will expire after 15 minutes of inactivity, and you will need to start over.

Step 3: Submit Your Application

- After all validations are done you will get your EIN immediately upon completion. You can then download, save, and print your EIN confirmation notice.

[Apply Online Now](#)

Employer Tax Responsibilities Explained (Publications 15, 15-A and 15B)

[Publication 15](#) [PDF](#) provides information on employer tax responsibilities related to taxable wages, employment tax withholding and which tax returns must be filed. More complex issues are discussed in [Publication 15-A](#) [PDF](#) and tax treatment of many employee benefits can be found in Publication 15. We recommend employers download these publications from IRS.gov. Copies can be requested online (search “Forms and Publications”) or by calling 1-800-TAX-FORM.

Important

We cannot process your application online if the responsible party is an entity with

Related Topics

- [State and Federal Online Business Registration](#)
- [Online EIN: Frequently Asked Questions](#)
- [Employer ID Numbers](#)
- [System Requirements](#)
- [Privacy Act Statement and Paperwork Reduction Act Notice](#)
- [Businesses with Employees](#)

*Oprima el enlace
“Internet EIN”
para solicitar un
EIN por
Internet.*



EIN Assistant

Important Information Before You Begin

Use this assistant to apply for and obtain an Employer Identification Number (EIN).

[Do I need an EIN?](#)

[Do I need a new EIN?](#)

For help or additional information on any topic, click the underlined key words, or view Help Topics on the right side of the screen. Make sure that pop-ups are allowed from this site.

About the EIN Assistant


- You must complete this application in one session, as you will **not** be able to save and return at a later time.
- For security purposes, your session will expire after 15 minutes of [inactivity](#), and you will need to start over.
- You will receive your EIN immediately upon verification. [When will I be able to use my EIN?](#)
- If you wish to receive your confirmation letter online, we strongly recommended that you install [Adobe Reader](#) before beginning the application if it is not already installed.

Restrictions

- Effective May 21, 2012, to ensure fair and equitable treatment for all taxpayers, the Internal Revenue Service will limit Employer Identification Number (EIN) issuance to one per [responsible party](#) per day. This limitation is applicable to all requests for EINs whether online or by phone, fax or mail. We apologize for any inconvenience this may cause.
- If a [third party designee](#) (TPD) is completing the online application on behalf of the taxpayer, the taxpayer must [authorize the third party](#) to apply for and receive the EIN on his or her behalf.
- The business location must be within the United States or [U.S. territories](#).
- Foreign filers without an Individual Taxpayer Identification Number (ITIN) cannot use this assistant to obtain an EIN.
- If you were incorporated outside of the United States or the U.S. territories, you cannot apply for an EIN online. Please call us at 267-941-1099 (this is not a toll free number).

Begin Application >>

If you are not comfortable sending information via the Internet, download the [Form SS-4](#) PDF file and the instructions for alternative ways of applying.



Oprima “Begin Application” para comenzar el proceso de obtener su EIN por Internet.



EIN Assistant

Your Progress:

1. Identify

2. Authenticate

3. Addresses

4. Details

5. EIN Confirmation

What type of legal structure is applying for an EIN?

Before applying for an EIN you should have already determined what type of legal structure, business, or type of organization is being established.

Choose the type you are applying for. If you don't see your type, select "View Additional Types."



Sole Proprietor

Includes individuals who are in business for themselves and household employers.



Partnerships

Includes partnerships and joint ventures.



Corporations

Includes S corporations, personal service corporations, real estate investment trusts (REIT), regulated investment conduits (RIC), and settlement funds.



Limited Liability Company (LLC)

A limited liability company (LLC) is a structure allowed by state statute and is formed by filing articles of organization with the state.



Estate

An estate is a legal entity created as a result of a person's death.



Trusts

All types of trusts including conservatorships, custodianships, guardianships, irrevocable trusts, revocable trusts, and receiverships.



View Additional Types, Including Tax-Exempt and Governmental Organizations

If none of the above fit what you are establishing, there are several others to choose from.

<< Back

Continue >>

Help Topics



[What if I do not know what type of legal structure or organization to choose?](#)

*Haga clic aquí para
continuar el proceso
de aplicación*

[IRS Privacy Policy](#)

Individuos deben seleccionar "Sole Proprietor".



Internal Revenue Service

United States Department of the Treasury

[Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress:

1. Identify

2. Authenticate

3. Addresses

4. Details

5. EIN Confirmation

You have chosen Sole Proprietor.

Sole proprietor includes individuals who are in business for themselves, or household employers. Read the descriptions below and choose the type for which you are applying.

☒ **Sole Proprietor**

A sole proprietorship is a business that has only one owner and is not incorporated or registered with the state as a limited liability company (LLC). A sole proprietor can be a self-employed individual or an independent contractor. Sole proprietors (self-employed individuals) report all business income and expenses on their individual tax returns ([Form 1040](#), U.S. Individual Income Tax Return, Schedule C, E, or F). A sole proprietor may or may not have employees.

☐ **Household Employer**

You are a household employer if you have hired someone to do household work and [that worker is your employee](#). Household employees include: babysitters, nannies, au pairs, cleaning people, housekeepers, maids, drivers, health aides, private nurses, caretakers, yard workers, and similar domestic workers.

<< Back

Continue >>

Help Topics

[? What is Form 1040?](#)

***Individuos solicitando un EIN
deben seleccionar “Sole
Proprietor”.***

[IRS Privacy Policy](#)

***Haga clic aquí para
continuar el proceso
de aplicación***



EIN Assistant

Your Progress:

1. Identify

2. Authenticate

3. Addresses

4. Details

5. EIN Confirmation

Please confirm your selection.

Confirm your selection of **Sole Proprietor** as the type of structure applying for an EIN.

What it is...

- ◆ A sole proprietorship is a business owned by one individual.
- ◆ A sole proprietor can be a self-employed individual or an independent contractor.
- ◆ All business income and expenses are reported on the individual's federal income tax return.
- ◆ A sole proprietor may or may not have employees.

IMPORTANT: A sole proprietor may have only one EIN, regardless of the number of businesses you own or operate. If you already have an EIN, you must use that number for all of your sole proprietor businesses.

What it is not...

- ◆ The business cannot be [incorporated](#) or registered with the state as a [limited liability company \(LLC\)](#).

If you need to change your type of structure, we recommend that you do so **now**, otherwise you will have to start over and re-enter your information. Additional help may be found by reviewing [all types of organizations and structures](#) before making your selection.

<< Change Type

Continue >>



[IRS Privacy Policy](#)

*Confirme su
selección y oprima
“Continue” para
continuar el
proceso*

EIN Assistant

Your Progress:

1. Identify

2. Authenticate

3. Addresses

4. Details

5. EIN Confirmation

Why is the Sole Proprietor requesting an EIN?

Choose **one** reason that best describes why you are applying for an EIN.

- ☒ **Started a new business**
Select this option if you are beginning a new business.
- ☐ **Hired employee(s)**
Select this option if you already have a business and need to hire employees.
- ☐ **Banking purposes**
Select this option if the reason for applying for the EIN is strictly to satisfy banking requirements or local law.
- ☐ **Changed type of organization**
Select this option if you are changing the type of organization you currently operate, such as changing from a sole proprietor to a partnership, changing from a partnership to a corporation, etc.
- ☐ **Purchased active business**
Select this option if you are purchasing a business that is already in operation.

Continue >>

Help Topics

- [? I do not see my reason for applying here. What should I choose?](#)
- [? What if more than one reason applies to me?](#)

*Oprima “Continue”
para continuar el
proceso*

[IRS Privacy Policy](#)

El próximo paso le pregunta: ¿Por qué solicita un EIN?
Individuos deben seleccionar “Started a new business“, ya que
es la razón más apropiada para obtener un EIN.



Internal Revenue Service

United States Department of the Treasury

[Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate

3. Addresses

4. Details

5. EIN Confirmation

Please tell us about the Sole Proprietor.

*** Required fields**

Must match IRS records or this application cannot be processed.

The only punctuation and special characters allowed are hyphen (-) and ampersand (&).

First name *

Middle name/initial

Last name *

Suffix (Jr, Sr, etc.)

SSN/ITIN * - -

Choose One: *

- ☒ I am the sole proprietor.
- ☐ I am a third party applying for an EIN on behalf of this sole proprietor.

Seleccione "I am the sole proprietor" si está solicitando el EIN como individuo.

Before continuing, please review the information above for typographical errors.

Oprima "Continue" para continuar el proceso

<< Back

Continue >>

[IRS Privacy Policy](#)



Internal Revenue Service

United States Department of the Treasury

[Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate ✓

3. Addresses

4. Details

5. EIN Confirmation

Where is the Sole Proprietor physically located?

* Required fields

The only special characters allowed for street and city are - and /.

Note: Must be a U.S. address. Do not enter a P.O. box. [For military addresses click here.](#)

Street * 112 Main Avenue

City * Mountain City

State/[U.S. territory](#) * MARYLAND (MD)

ZIP code * 99912

Phone number * 999 - 111 2222

Do you have an address **different**
from the above where you want
your mail to be sent? * ☐ Yes ☒ No

Before continuing, please review the information above for typographical errors.

Continue >>

[IRS Privacy Policy](#)

*Entre toda la
información y oprima
“Continue” para
continuar el proceso*



Internal Revenue Service

United States Department of the Treasury

[Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate ✓

3. Addresses ✓

4. Details

5. EIN Confirmation

Tell us about the Sole Proprietor.

* Required fields

The only punctuation and special characters allowed are hyphen (-) and ampersand (&).

The trade name may not contain an ending such as 'LLC', 'LC', 'PLLC', 'PA', 'Corp', or 'Inc'.

Name of Sole Proprietor **ERIC GAUTHIER**

[Trade name/Doing business as](#)
(if different from name)

County where Sole Proprietor is located *

State/Territory where Sole Proprietor is located *

Sole Proprietor [start date](#) *

Before continuing, please review the information above for typographical errors.

Continue >>

*Entre la información
requerida y oprima
“Continue” para
continuar el proceso*

[IRS Privacy Policy](#)



Internal Revenue Service

United States Department of the Treasury

[Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate ✓

3. Addresses ✓

4. Details

5. EIN Confirmation

Tell us more about the Sole Proprietor.

* Required fields

Does your business own a [highway motor vehicle](#) with a [taxable gross weight](#) of 55,000 pounds or more? *

☐ Yes ☒ No

Does your business involve [gambling/wagering](#)? *

☐ Yes ☒ No

Does your business need to file [Form 720](#) (Quarterly Federal [Excise Tax Return](#))? *

☐ Yes ☒ No

Does your business sell or manufacture alcohol, tobacco, or firearms? *

☐ Yes ☒ No

Do you have, or do you expect to have, any [employees who will receive Forms W-2](#) in the next 12 months? *
(Forms W-2 require additional filings with the IRS.)

☐ Yes ☒ No

Before continuing, please review the information above.

Continue >>

Help Topics

? [What is Form 720?](#)

Conteste cada pregunta y oprima "Continue" para continuar el proceso

[IRS Privacy Policy](#)



EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate ✓

3. Addresses ✓

4. Details

5. EIN Confirmation

What does your business or organization do?

Choose **one** category that best describes your business. Click the underlined links for additional examples for each category.

- ☐ [Accommodations](#)
Casino hotel, hotel, or motel.
- ☐ [Construction](#)
Building houses/residential structures, building industrial/commercial structures, specialty trade contractors, remodelers, heavy construction contractors, land subdivision contractors, or site preparation contractors.
- ☐ [Finance](#)
Banks, sales financing, credit card issuing, mortgage company/broker, securities broker, investment advice, or trust administration.
- ☐ [Food Service](#)
Retail fast food, restaurant, bar, coffee shop, catering, or mobile food service.
- ☐ [Health Care](#)
Doctor, mental health specialist, hospital, or outpatient care center.
- ☐ [Insurance](#)
Insurance company or broker.
- ☐ [Manufacturing](#)
Mechanical, physical, or chemical transformation of materials/substances/components into new products, including the assembly of components.
- ☐ [Real Estate](#)
Renting or leasing real estate, managing real estate, real estate agent/broker, selling, buying, or renting real estate for others.
- ☐ [Rental & Leasing](#)
Rent/lease automobiles, consumer goods, commercial goods, or industrial goods.
- ☐ [Retail](#)
Retail store, internet sales (exclusively), direct sales (catalogue, mail-order, door to door), auction house, or selling goods on auction sites.
- ☐ [Social Assistance](#)
Youth services, residential care facility, services for the disabled, or community food/housing/relief services.
- ☐ [Transportation](#)
Air transportation, rail transportation, water transportation, trucking, passenger transportation, support activity for transportation, or delivery/courier service.
- ☐ [Warehousing](#)
Operating warehousing or storage facilities for general merchandise, refrigerated goods, or other warehouse products; establishments that provide facilities to store goods but do not sell the goods they handle
- ☐ [Wholesale](#)
Wholesale agent/broker, importer, exporter, manufacturers' representative, merchant, distributor, or jobber.

☒ Other

<< Back

Continue >>

El siguiente paso le pregunta qué tipo de negocio tiene. Seleccione "Other" si está solicitando como individuo.

Haga clic aquí para continuar el proceso de aplicación



EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate ✓

3. Addresses ✓

4. Details

5. EIN Confirmation

You have chosen Other.

Please choose **one** of the following that best describes your primary business activity:

- ☐ Consulting
- ☐ Manufacturing
- ☐ Organization (such as religious, environmental, social or civic, athletic, etc.)
- ☐ Rental
- ☐ Repair
- ☐ Sell goods
- ☐ Service
- ☒ Other – please specify your primary business activity: Fulfilling Federal Requirements

En este paso, se le pregunta que servicio mejor describe sus actividades comerciales. Seleccione "Other" y entre "Fulfilling Federal Requirements" en el espacio provisto.

<< Back

Continue >>

Haga clic aquí para continuar el proceso de aplicación



EIN Assistant

Your Progress:

1. Identity ✓

2. Authenticate ✓

3. Addresses ✓

4. Details ✓

5. EIN Confirmation

How would you like to receive your EIN Confirmation Letter?

You have **two** options for receiving your confirmation letter. Please choose one below:

- ☒ **Receive letter online.** This option requires [Adobe Reader](#).
You will be able to view, print, and save this letter immediately. It will not be mailed to you.
- ☐ **Receive letter by mail.** The IRS will send the letter to the mailing address you provided - allow up to 4 weeks for delivery.



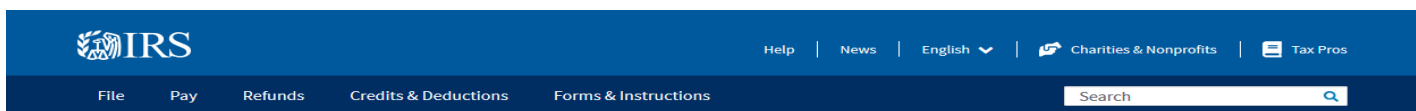
Continue >>

Selecione esta opción para recibir su carta en línea proporcionandosu EIN.

Selecione su preferencia para recibir el EIN y oprima "Continue". Si selecciona la opción de recibir el número por Internet, se le generará el EIN. Podrá ver, imprimir y guardar la carta.

Información de ayuda referente a su EIN

<https://www.irs.gov/businesses/small-businesses-self-employed/employer-id-numbers>



[Home](#) / [File](#) / [Businesses and Self-Employed](#) / [Small Business and Self-Employed](#) / Employer ID Numbers

Employer ID Numbers

[English](#) | [Español](#) | [中文\(简体\)](#) | [中文\(繁體\)](#) | [한국어](#) | [Русский](#) | [Tiếng Việt](#) | [Kreyòl Ayisyen](#)

Individuals

Businesses and Self-Employed

Small Business and Self-Employed

Employer ID Numbers

Business Taxes

Reporting Information Returns

Self-Employed

Starting a Business

Operating a Business

Closing a Business

Industries/Professions

Small Business Events

Online Learning

Large Business

Corporations

Partnerships

Charities and Nonprofits

International Taxpayers

Government Entities



Alert

You must complete each EIN application individually instead of using any automated process.

An Employer Identification Number (EIN) is also known as a Federal Tax Identification Number, and is used to identify a business entity. Generally, businesses need an EIN. You may apply for an EIN in various ways, and now you may [apply online](#). ***This is a free service offered by the Internal Revenue Service and you can get your EIN immediately.*** You must check with [your state](#) to make sure you need a state number or charter.

- [Do You Need an EIN?](#)
- [Do You Need a New EIN?](#)
- [How to Apply for an EIN](#)
- [How Long Will it Take to Get a Number?](#)
- [Lost or Misplaced Your EIN?](#)
- [How EINs are Assigned and Valid EIN Prefixes](#)
- [Canceling an EIN – Closing Your Account](#)
- [What to Do if You're Assigned an EIN You Did Not Request](#)
- [Who is a Responsible Party?](#)
- [Report EIN Identity Theft](#)

Apply for an EIN Online

Check out our Interview-style online EIN application. No need to file a Form SS-4! We ask you the questions and you give us the answers. The application includes embedded help topics and hyperlinked keywords and definitions so separate instructions aren't needed. After all validations are done you will get your EIN immediately upon completion. You can then download, save, and print your confirmation notice. It's fast, free, and user-friendly!

All EIN applications (mail, fax, electronic) must disclose the name and Taxpayer Identification Number (SSN, ITIN, or EIN) of the true principal officer, general partner, grantor, owner or trustee. This individual or entity, which the IRS will call the "responsible party," controls, manages, or directs the applicant entity and the disposition of its funds and assets. Unless the applicant is a government entity, the responsible party must be an individual (i.e., a natural person), not an entity.

Filing for Tax Exempt Status?

It's best to be sure your organization is formed legally before you apply for an EIN. Nearly all organizations are subject to automatic revocation of their tax-exempt status if they fail to file a required return or notice for three consecutive years.

Related Topics

- [Taxpayer Identification Numbers \(TIN\)](#)

Publications

- [Publication 1635, Employer Identification Number Understanding Your EIN \(PDF\)](#)

Forms

- [About Form 8822-B, Change of Address or Responsible Party - Business](#)

Video

- [EIN Video](#)




Need an Employer Identification Number (EIN)?

[Find out how](#)

How to Obtain an Employer Identification Number (EIN) as a Third Party

Access the following website to obtain an EIN via Online, Telephone Service, Fax or Mail:

<https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online>



Help | News | English ▼ | Charities & Nonprofits | Tax Pros

File | Pay | Refunds | Credits & Deductions | Forms & Instructions

Search

[Home](#) / [File](#) / [Businesses and Self-Employed](#) / [Small Business and Self-Employed](#) / [Employer ID Numbers](#) / Apply for an Employer Identification Number (EIN) Online

Apply for an Employer Identification Number (EIN) Online

English | [Español](#) | [中文\(简体\)](#) | [中文\(繁體\)](#) | [한국어](#) | [Русский](#) | [Tiếng Việt](#) | [Kreyòl ayisyen](#)

Individuals

Businesses and Self-Employed

Small Business and Self-Employed

Employer ID Numbers

Business Taxes

Reporting Information Returns

Self-Employed

Starting a Business

Operating a Business

Closing a Business

Industries/Professions

Small Business Events

Online Learning

Large Business


Corporations

Partnerships

Charities and Nonprofits

International Taxpayers

Government Entities

**Hours of Operation**
Monday to Friday, 7 a.m. to 10 p.m. Eastern Standard Time.

Step 1: Determine Your Eligibility

- You may apply for an EIN online if your principal business is located in the United States or U.S. Territories.
- The person applying online must have a valid Taxpayer Identification Number (SSN, ITIN, EIN).
- You are limited to one EIN per [responsible party](#) per day.
 - The “responsible party” is the person who ultimately owns or controls the entity or who exercises ultimate effective control over the entity. Unless the applicant is a government entity, the responsible party must be an individual (i.e., a natural person), not an entity.

Step 2: Understand the Online Application

- You must complete this application in one session, as you will not be able to save and return at a later time.
- Your session will expire after 15 minutes of inactivity, and you will need to start over.

Step 3: Submit Your Application

- After all validations are done you will get your EIN immediately upon completion. You can then download, save, and print your EIN confirmation notice.

[Apply Online Now](#)

Employer Tax Responsibilities Explained (Publications 15, 15-A and 15B)

[Publication 15](#) [PDF](#) provides information on employer tax responsibilities related to taxable wages, employment tax withholding and which tax returns must be filed. More complex issues are discussed in [Publication 15-A](#) [PDF](#) and tax treatment of many employee benefits can be found in Publication 15. We recommend employers download these publications from IRS.gov. Copies can be requested online (search “Forms and Publications”) or by calling 1-800-TAX-FORM.

Important

We cannot process your application online if the responsible party is an entity with

Related Topics

- [State and Federal Online Business Registration](#)
- [Online EIN: Frequently Asked Questions](#)
- [Employer ID Numbers](#)
- [System Requirements](#)
- [Privacy Act Statement and Paperwork Reduction Act Notice](#)
- [Businesses with Employees](#)

Click here
to apply
for an
EIN
online.

EIN Assistant

Important Information Before You Begin

Use this assistant to apply for and obtain an Employer Identification Number (EIN).

[Do I need an EIN?](#)

[Do I need a new EIN?](#)

For help or additional information on any topic, click the underlined key words, or view Help Topics on the right side of the screen. Make sure that pop-ups are allowed from this site.

About the EIN Assistant

- You must complete this application in one session, as you will **not** be able to save and return at a later time.
- For security purposes, your session will expire after 15 minutes of [inactivity](#), and you will need to start over.
- You will receive your EIN immediately upon verification. [When will I be able to use my EIN?](#)
- If you wish to receive your confirmation letter online, we strongly recommended that you install [Adobe Reader](#) before beginning the application if it is not already installed.

Restrictions

THIS U.S. GOVERNMENT SYSTEM IS FOR AUTHORIZED USE ONLY!

Use of this system constitutes consent to monitoring, interception, recording, reading, copying or capturing by authorized personnel of all activities. There is no right to privacy in this system. Unauthorized use of this system is prohibited and subject to criminal and civil penalties, including all penalties applicable to willful unauthorized access (UNAX) or inspection of taxpayer records (under 18 U.S.C. 1030 and 26 U.S.C. 7213A and 26 U.S.C. 7431).

OK

[Begin Application >>](#)

If you are not comfortable sending information via the Internet, download the [Form SS-4](#) PDF file and the instructions for alternative ways of applying.

Click
Ok



EIN Assistant

Important Information Before You Begin

Use this assistant to apply for and obtain an Employer Identification Number (EIN).

[Do I need an EIN?](#)

[Do I need a new EIN?](#)

About the EIN Assistant

- You must complete this application in one session, as you will **not** be able to save and return at a later time.
- For security purposes, your session will expire after 15 minutes of [inactivity](#), and you will need to start over.
- You will receive your EIN immediately upon verification. [When will I be able to use my EIN?](#)
- If you wish to receive your confirmation letter online, we strongly recommended that you install [Adobe Reader](#) before beginning the application if it is not already installed.

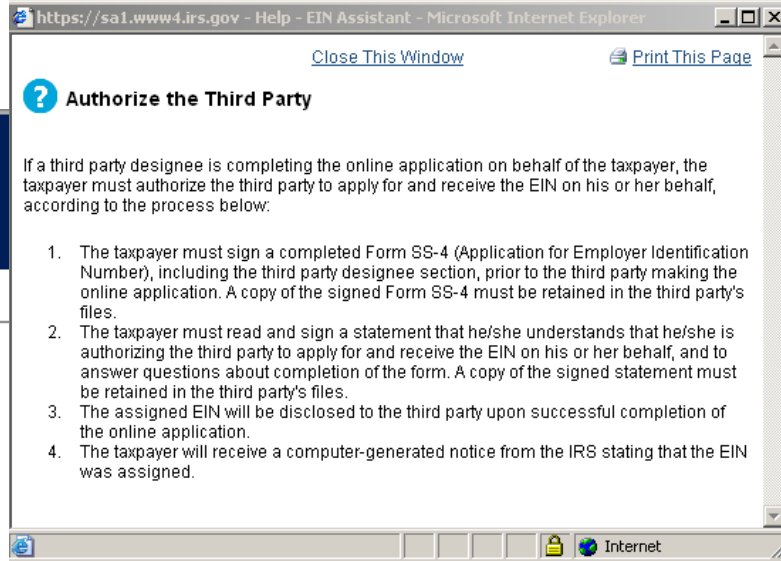
Restrictions

- If a [third party designee](#) (TPD) is completing the online application on behalf of the taxpayer, the taxpayer must [authorize the third party](#) to apply for and receive the EIN on his or her behalf.
- The business location must be within the United States or [U.S. territories](#).
- Foreign filers without an Individual Taxpayer Identification Number (ITIN) cannot use this assistant to obtain an EIN.
- If you were incorporated outside of the United States or the U.S. territories, you cannot apply for an EIN online. Please call us at 215-516-6999 (this is not a toll free number).

[Begin Application >>](#)

If you are not comfortable sending information via the Internet, download the [Form SS-4](#) PDF file and the instructions for alternative ways of applying.

[IRS Privacy Policy](#)



Click here to start EIN Application online.



EIN Assistant

Your Progress:

1. Identify

2. Authenticate

3. Addresses

4. Details

5. EIN Confirmation

What type of legal structure is applying for an EIN?

Before applying for an EIN you should have already determined what type of legal structure, business, or type of organization is being established.

Choose the type you are applying for. If you don't see your type, select "View Additional Types."



Sole Proprietor

Includes individuals who are in business for themselves and household employers.



Partnerships

Includes partnerships and joint ventures.



Corporations

Includes S corporations, personal service corporations, real estate investment trusts (REIT), regulated investment conduits (RIC), and settlement funds.



Limited Liability Company (LLC)

A limited liability company (LLC) is a structure allowed by state statute and is formed by filing articles of organization with the state.



Estate

An estate is a legal entity created as a result of a person's death.



Trusts

All types of trusts including conservatorships, custodianships, guardianships, irrevocable trusts, revocable trusts, and receiverships.



View Additional Types, Including Tax-Exempt and Governmental Organizations

If none of the above fit what you are establishing, there are several others to choose from.

<< Back

Continue >>

Help Topics



[What if I do not know what type of legal structure or organization to choose?](#)

*Click here to
continue the
application process*

Persons applying for an individual will need to select "Sole Proprietor".

[IRS Privacy Policy](#)



EIN Assistant

Your Progress:

1. Identify

2. Authenticate

3. Addresses

4. Details

5. EIN Confirmation

You have chosen Sole Proprietor.

Sole proprietor includes individuals who are in business for themselves, or household employers. Read the descriptions below and choose the type for which you are applying.

☒ [Sole Proprietor](#)

A sole proprietorship is a business that has only one owner and is not incorporated or registered with the state as a limited liability company (LLC). A sole proprietor can be a self-employed individual or an independent contractor. Sole proprietors (self-employed individuals) report all business income and expenses on their individual tax returns ([Form 1040](#), U.S. Individual Income Tax Return, Schedule C, E, or F). A sole proprietor may or may not have employees.

☐ [Household Employer](#)

You are a household employer if you have hired someone to do household work and [that worker is your employee](#). Household employees include: babysitters, nannies, au pairs, cleaning people, housekeepers, maids, drivers, health aides, private nurses, caretakers, yard workers, and similar domestic workers.

<< Back

Continue >>

Help Topics

[? What is Form 1040?](#)

Persons applying for an individual will need to select "Sole Proprietor".

[IRS Privacy Policy](#)

Click here to continue the application process



Internal Revenue Service

United States Department of the Treasury

[Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress:

1. Identify

2. Authenticate

3. Addresses

4. Details

5. EIN Confirmation

Please confirm your selection.

Confirm your selection of **Sole Proprietor** as the type of structure applying for an EIN.

What it is...

- ◆ A sole proprietorship is a business owned by one individual.
- ◆ A sole proprietor can be a self-employed individual or an independent contractor.
- ◆ All business income and expenses are reported on the individual's federal income tax return.
- ◆ A sole proprietor may or may not have employees.

IMPORTANT: A sole proprietor may have only one EIN, regardless of the number of businesses you own or operate. If you already have an EIN, you must use that number for all of your sole proprietor businesses.

What it is not...

- ◆ The business cannot be [incorporated](#) or registered with the state as a [limited liability company \(LLC\)](#).

If you need to change your type of structure, we recommend that you do so **now**, otherwise you will have to start over and re-enter your information. Additional help may be found by reviewing [all types of organizations and structures](#) before making your selection.

<< Change Type

Continue >>



*Click here to
continue the
application process*

[IRS Privacy Policy](#)



EIN Assistant

Your Progress:

1. Identify

2. Authenticate

3. Addresses

4. Details

5. EIN Confirmation

Why is the Sole Proprietor requesting an EIN?

Choose **one** reason that best describes why you are applying for an EIN.

- ☒ **Started a new business**
Select this option if you are beginning a new business.
- ☐ **Hired employee(s)**
Select this option if you already have a business and need to hire employees.
- ☐ **Banking purposes**
Select this option if the reason for applying for the EIN is strictly to satisfy banking requirements or local law.
- ☐ **Changed type of organization**
Select this option if you are changing the type of organization you currently operate, such as changing from a sole proprietor to a partnership, changing from a partnership to a corporation, etc.
- ☐ **Purchased active business**
Select this option if you are purchasing a business that is already in operation.

Continue >>

Help Topics

- [? I do not see my reason for applying here. What should I choose?](#)
- [? What if more than one reason applies to me?](#)

*Click here to
continue the
application process*

“Why are you requesting an EIN?”

“Started a new business” should be selected as that is the closest to the reason for obtaining an EIN.



Internal Revenue Service

United States Department of the Treasury

[Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate

3. Addresses

4. Details

5. EIN Confirmation

Please tell us about the Sole Proprietor.

*** Required fields**

Must match IRS records or this application cannot be processed.

The only punctuation and special characters allowed are hyphen (-) and ampersand (&).

First name *

Middle name/initial

Last name *

Suffix (Jr, Sr, etc.)

[SSN/ITIN](#) * - -

Choose One: *

☐ I am the sole proprietor.

☒ I am a third party applying for an EIN on behalf of this sole proprietor.

If you are a third party applying for an EIN for an individual, select this option.


Before continuing, please review the information above for typographical errors.

<< Back

Continue >>

[IRS Privacy Policy](#)

*Click here to
continue the
application process*

 **Internal Revenue Service**
United States Department of the Treasury

EIN Assistant

Your Progress: 1. Identify ✓ 2. Authenticate 3. Addresses

Third Party Designee (TPD) Information

[Third Party Designee](#) (TPD) authorization is obtained when a taxpayer completes and signs a completed [Form SS-4](#) (Application for Employer Identification Number), including the TPD section, naming you as a designated person to receive the EIN on his/her behalf.

Are you a third party designee? ☒ Yes ☐ No

[Continue >>](#)

https://sa1.www4.irs.gov - Help - EIN Assistant - Microsoft Internet Explorer

[Close This Window](#) [Print This Page](#)

? Third Party Designee

A third party designee is a person with whom you allow the IRS to discuss the completion of your Form SS-4 (Application for Employer Identification Number). By nominating a third party designee, you allow the IRS to:

- Discuss with your designee any information needed to establish your EIN.
- Release the EIN to your designee.

Done Internet

Help Topics

? [What is Form SS-4?](#)

Click here to continue the application process

https://sa1.www4.irs.gov - Help - EIN Assistant - Microsoft Internet Explorer

[Close This Window](#) [Print This Page](#)

? What is Form SS-4?

Use Form SS-4 (Application for Employer Identification Number) to apply for an Employer Identification Number (EIN).

To view this form, click here: <http://www.irs.gov/pub/irs-pdf/iss4.pdf>.

Download the instructions for this form here: <http://www.irs.gov/pub/irs-pdf/iss4.pdf>. However, please do not complete this form now, as your session will time out.

Internet



Internal Revenue Service

United States Department of the Treasury

[Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate

3. Addresses

4. Details

5. EIN Confirmation

Certification for Third Party Designee (TPD)

If a [third party designee](#) (TPD) is completing the online application on behalf of the taxpayer, the taxpayer must authorize the third party to apply for and receive the EIN on his/her behalf, according to the process below:

1. The taxpayer must sign a completed [Form SS-4](#) (Application for Employer Identification Number), including the TPD section, prior to the third party completing the online application, and a copy of the signed Form SS-4 must be retained in the third party's files.
2. The taxpayer must read and sign a statement that he/she understands that he/she is authorizing the third party to apply for and receive the EIN on his/her behalf, and answer questions about completion of the form. A copy of the signed statement must be retained in the third party's files.
3. The assigned EIN will be disclosed to the third party upon successful completion of the online application.
4. The taxpayer will receive a computer-generated notice from the IRS stating that the EIN was assigned.

Please read the following statement and check the appropriate choice.

Under penalties of perjury, I declare that I am an authorized TPD. The taxpayer has completed and signed a Form SS-4, including the TPD Section and has read and signed a statement authorizing me to apply for and receive an EIN on his/her behalf. I have retained copies of both documents in my files.

☒ Yes, I agree to, and am in compliance with, the above statements.

☐ No, I do not agree.

[Continue >>](#)

[IRS Privacy Policy](#)

*Click here to
continue the
application process*

Help Topics

[? What is Form SS-4?](#)

https://sa1.www4.irs.gov - Help - EIN Assistant - Microsoft Internet Explorer

[Close This Window](#) [Print This Page](#)

? What is Form SS-4?

Use Form SS-4 (Application for Employer Identification Number) to apply for an Employer Identification Number (EIN).

To view this form, click here: <http://www.irs.gov/pub/irs-pdf/irs4.pdf>.
Download the instructions for this form here: <http://www.irs.gov/pub/irs-pdf/iss4.pdf>.
However, please do not complete this form now, as your session will time out.



EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate ✓

3. Addresses

4. Details

5. EIN Confirmation

Third Party Designee (TPD) Information

You are considered a [third party designee](#) (TPD). Please tell us about yourself. Enter your own address and phone number.

* Required fields

The only punctuation and special characters allowed for first, middle, and last name are hyphen (-) and ampersand (&).

The only special characters allowed for street and city are - and /.

Note: Must be a U.S. address. P.O. boxes are allowed. [For military addresses click here.](#)

First name *	<input type="text" value="Timothy"/>
Middle name/Initial	<input type="text"/>
Last name *	<input type="text" value="Doe"/>
Suffix (Jr, Sr, etc.)	<input type="text" value="Select One"/>
Street *	<input type="text" value="116 Pine Lane"/>
City *	<input type="text" value="Mountain City"/>
State/ U.S. territory *	<input type="text" value="MARYLAND (MD)"/>
ZIP code *	<input type="text" value="99912"/>
Phone number *	<input type="text" value="999"/> - <input type="text" value="111"/> - <input type="text" value="2222"/>

Before continuing, please review the information above for typographical errors.

Continue >>



*Click here to
continue the
application process*



Internal Revenue Service

United States Department of the Treasury

[Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate ✓

3. Addresses

4. Details

5. EIN Confirmation

Where is the Sole Proprietor physically located?

* Required fields

The only special characters allowed for street and city are - and /.

Note: Must be a U.S. address. Do not enter a P.O. box. [For military addresses click here.](#)

Street * 112 Main Avenue

City * Mountain City

State/[U.S. territory](#) * MARYLAND (MD)

ZIP code * 99912


Phone number * 999 - 111 - 2222

Do you have an address **different**
from the above where you want
your mail to be sent? * ☐ Yes ☒ No

Before continuing, please review the information above for typographical errors.

Continue >>

[IRS Privacy Policy](#)

 **Click here to
continue the
application process**



Internal Revenue Service

United States Department of the Treasury

[Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate ✓

3. Addresses ✓

4. Details

5. EIN Confirmation

Tell us about the Sole Proprietor.

*** Required fields**

The only punctuation and special characters allowed are hyphen (-) and ampersand (&).

The trade name may not contain an ending such as 'LLC', 'LC', 'PLLC', 'PA', 'Corp', or 'Inc'.

Name of Sole Proprietor **John Doe**

[Trade name/Doing business as](#)
(if different from name)

County where Sole Proprietor is located *

State/Territory where Sole Proprietor is located *

Sole Proprietor [start date](#) *

Before continuing, please review the information above for typographical errors.

Continue >>



*Click here to
continue the
application process*

[IRS Privacy Policy](#)



Internal Revenue Service

United States Department of the Treasury

[Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress: 1. Identify ✓ 2. Authenticate ✓ 3. Addresses ✓ 4. Details 5. EIN Confirmation

Tell us more about the Sole Proprietor.

* Required fields

Does your business own a [highway motor vehicle](#) with a [taxable gross weight](#) of 55,000 pounds or more? *

☐ Yes ☒ No

Does your business involve [gambling/wagering](#)? *

☐ Yes ☒ No

Does your business need to file [Form 720](#) (Quarterly Federal [Excise Tax Return](#))? *

☐ Yes ☒ No

Does your business sell or manufacture alcohol, tobacco, or firearms? *

☐ Yes ☒ No

Do you have, or do you expect to have, any [employees who will receive Forms W-2](#) in the next 12 months? *
(Forms W-2 require additional filings with the IRS.)

☐ Yes ☒ No

Before continuing, please review the information above.

Continue >>

Help Topics

[? What is Form 720?](#)

[IRS Privacy Policy](#)

*Click here to
continue the
application process*



EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate ✓

3. Addresses ✓

4. Details

5. EIN Confirmation

What does your business or organization do?

Choose **one** category that best describes your business. Click the underlined links for additional examples for each category.

- ☐ [Accommodations](#)
Casino hotel, hotel, or motel.
- ☐ [Construction](#)
Building houses/residential structures, building industrial/commercial structures, specialty trade contractors, remodelers, heavy construction contractors, land subdivision contractors, or site preparation contractors.
- ☐ [Finance](#)
Banks, sales financing, credit card issuing, mortgage company/broker, securities broker, investment advice, or trust administration.
- ☐ [Food Service](#)
Retail fast food, restaurant, bar, coffee shop, catering, or mobile food service.
- ☐ [Health Care](#)
Doctor, mental health specialist, hospital, or outpatient care center.
- ☐ [Insurance](#)
Insurance company or broker.
- ☐ [Manufacturing](#)
Mechanical, physical, or chemical transformation of materials/substances/components into new products, including the assembly of components.
- ☐ [Real Estate](#)
Renting or leasing real estate, managing real estate, real estate agent/broker, selling, buying, or renting real estate for others.
- ☐ [Rental & Leasing](#)
Rent/lease automobiles, consumer goods, commercial goods, or industrial goods.
- ☐ [Retail](#)
Retail store, internet sales (exclusively), direct sales (catalogue, mail-order, door to door), auction house, or selling goods on auction sites.
- ☐ [Social Assistance](#)
Youth services, residential care facility, services for the disabled, or community food/housing/relief services.
- ☐ [Transportation](#)
Air transportation, rail transportation, water transportation, trucking, passenger transportation, support activity for transportation, or delivery/courier service.
- ☐ [Warehousing](#)
Operating warehousing or storage facilities for general merchandise, refrigerated goods, or other warehouse products; establishments that provide facilities to store goods but do not sell the goods they handle
- ☐ [Wholesale](#)
Wholesale agent/broker, importer, exporter, manufacturers' representative, merchant, distributor, or jobber.



Other

Select "Other" for the type of business

<< Back

Continue >>

**Click here to
continue the
application process**



Internal Revenue Service

United States Department of the Treasury

[Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress: 1. Identify ✓ 2. Authenticate ✓ 3. Addresses ✓ 4. Details 5. EIN Confirmation

You have chosen Other.

Please choose **one** of the following that best describes your primary business activity:

- ☐ Consulting
- ☐ Manufacturing
- ☐ Organization (such as religious, environmental, social or civic, athletic, etc.)
- ☐ Rental
- ☐ Repair
- ☐ Sell goods
- ☐ Service
- ☒ Other – please specify your primary business activity:

Select “Other” and enter “Fulfilling Federal Requirements”

<< Back

Continue >>

*Click here to
continue the
application process*

[IRS Privacy Policy](#)



EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate ✓

3. Addresses ✓

4. Details

5. EIN Confirmation

Congratulations! The EIN has been successfully assigned.

EIN assigned: **27-XXXXXXX**

Legal name: **John Doe**

The confirmation letter will be mailed to the applicant. This letter will be the applicant's official IRS notice and will contain important information regarding the EIN. Allow up to 4 weeks for the letter to arrive by mail.

We strongly recommend you print this page for your records.

Click "Continue" to get additional information about using the new EIN.

Continue >>

NOTE: Be sure to print this page as this will be the only confirmation of the EIN that will be provided to the third party.

Help Topics

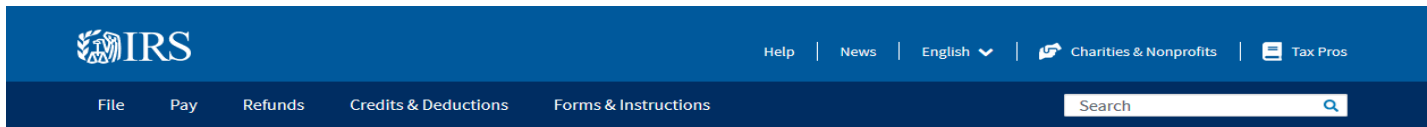


[Can the EIN be used before the confirmation letter is received?](#)

Click here to get additional information about using the new EIN

Helpful information regarding your EIN

<http://www.irs.gov/Businesses/Small-Businesses-&Self-Employed/Employer-ID-Numbers-EINs>



[Home](#) / [File](#) / [Businesses and Self-Employed](#) / [Small Business and Self-Employed](#) / Employer ID Numbers

Employer ID Numbers

[English](#) | [Español](#) | [中文\(简体\)](#) | [中文\(繁體\)](#) | [한국어](#) | [Русский](#) | [Tiếng Việt](#) | [Kreyòl ayisyen](#)

Individuals

Businesses and Self-Employed

Small Business and Self-Employed

Employer ID Numbers

Business Taxes

Reporting Information
Returns

Self-Employed

Starting a Business

Operating a Business

Closing a Business

Industries/Professions

Small Business Events

Online Learning

Large Business

Corporations

Partnerships

Charities and Nonprofits

International Taxpayers

Government Entities



Alert

You must complete each EIN application individually instead of using any automated process.

An Employer Identification Number (EIN) is also known as a Federal Tax Identification Number, and is used to identify a business entity. Generally, businesses need an EIN. You may apply for an EIN in various ways, and now you may [apply online](#). ***This is a free service offered by the Internal Revenue Service and you can get your EIN immediately.*** You must check with [your state](#) to make sure you need a state number or charter.

- [Do You Need an EIN?](#)
- [Do You Need a New EIN?](#)
- [How to Apply for an EIN](#)
- [How Long Will it Take to Get a Number?](#)
- [Lost or Misplaced Your EIN?](#)
- [How EINs are Assigned and Valid EIN Prefixes](#)
- [Canceling an EIN – Closing Your Account](#)
- [What to Do if You're Assigned an EIN You Did Not Request](#)
- [Who is a Responsible Party?](#)
- [Report EIN Identity Theft](#)

Apply for an EIN Online

Check out our Interview-style online EIN application. No need to file a Form SS-4! We ask you the questions and you give us the answers. The application includes embedded help topics and hyperlinked keywords and definitions so separate instructions aren't needed. After all validations are done you will get your EIN immediately upon completion. You can then download, save, and print your confirmation notice. It's fast, free, and user-friendly!

All EIN applications (mail, fax, electronic) must disclose the name and Taxpayer Identification Number (SSN, ITIN, or EIN) of the true principal officer, general partner, grantor, owner or trustor. This individual or entity, which the IRS will call the "responsible party," controls, manages, or directs the applicant entity and the disposition of its funds and assets. Unless the applicant is a government entity, the responsible party must be an individual (i.e., a natural person), not an entity.

Filing for Tax Exempt Status?

It's best to be sure your organization is formed legally before you apply for an EIN. Nearly all organizations are subject to automatic revocation of their tax-exempt status if they fail to file a required return or notice for three consecutive years.

Related Topics

- [Taxpayer Identification Numbers \(TIN\)](#)

Publications

- [Publication 1635, Employer Identification Number Understanding Your EIN \(PDF\)](#)

Forms

- [About Form 8822-B, Change of Address or Responsible Party - Business](#)

Video

- [EIN Video](#)



Need an Employer Identification Number (EIN)?

[Find out how](#)


Obtener un Employer
Identification Number (EIN)
para clientes

Obtener un EIN para clientes

- Con la eliminación del Número de Seguro Social (SSN) como método de Identificación en el AES, muchos individuos deben obtener un Número de Identificación Patronal (EIN).

Para obtener ayuda de cómo solicitar éste número para sus clientes (**individuos**) que no tienen un EIN, revise ésta presentación.

Accese: <https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online>
para información de cómo obtener un Número de Identificación del Negocio (EIN) por Internet, teléfono, fax
o correo:



Help | News | English | Charities & Nonprofits | Tax Pros

File | Pay | Refunds | Credits & Deductions | Forms & Instructions

Search


[Home](#) / [File](#) / [Businesses and Self-Employed](#) / [Small Business and Self-Employed](#) / [Employer ID Numbers](#) / [Apply for an Employer Identification Number \(EIN\) Online](#)

Apply for an Employer Identification Number (EIN) Online

English | [Español](#) | [中文\(简体\)](#) | [中文\(繁體\)](#) | [한국어](#) | [Русский](#) | [Tiếng Việt](#) | [Kreyòl ayisyen](#)

Individuals
Businesses and Self-Employed
Small Business and Self-Employed
Employer ID Numbers
Business Taxes
Reporting Information Returns
Self-Employed
Starting a Business
Operating a Business
Closing a Business
Industries/Professions
Small Business Events
Online Learning
Large Business
Corporations
Partnerships

Charities and Nonprofits
International Taxpayers
Government Entities

**Hours of Operation**
Monday to Friday, 7 a.m. to 10 p.m. Eastern Standard Time.

Step 1: Determine Your Eligibility

- You may apply for an EIN online if your principal business is located in the United States or U.S. Territories.
- The person applying online must have a valid Taxpayer Identification Number (SSN, ITIN, EIN).
- You are limited to one EIN per [responsible party](#) per day.
 - The “responsible party” is the person who ultimately owns or controls the entity or who exercises ultimate effective control over the entity. Unless the applicant is a government entity, the responsible party must be an individual (i.e., a natural person), not an entity.

Step 2: Understand the Online Application

- You must complete this application in one session, as you will not be able to save and return at a later time.
- Your session will expire after 15 minutes of inactivity, and you will need to start over.

Step 3: Submit Your Application

- After all validations are done you will get your EIN immediately upon completion. You can then download, save, and print your EIN confirmation notice.

[Apply Online Now](#)

Employer Tax Responsibilities Explained (Publications 15, 15-A and 15B)

[Publication 15](#) [PDF](#) provides information on employer tax responsibilities related to taxable wages, employment tax withholding and which tax returns must be filed. More complex issues are discussed in [Publication 15-A](#) [PDF](#) and tax treatment of many employee benefits can be found in Publication 15. We recommend employers download these publications from IRS.gov. Copies can be requested online (search “Forms and Publications”) or by calling 1-800-TAX-FORM.

Important

We cannot process your application online if the responsible party is an entity with

Related Topics

- [State and Federal Online Business Registration](#)
- [Online EIN: Frequently Asked Questions](#)
- [Employer ID Numbers](#)
- [System Requirements](#)
- [Privacy Act Statement and Paperwork Reduction Act Notice](#)
- [Businesses with Employees](#)

*Oprima el enlace
“Internet EIN”
para solicitar un
EIN por
Internet.*





Internal Revenue Service

United States Department of the Treasury

EIN Assistant

Important Information Before You Begin

Use this assistant to apply for and obtain an Employer Identification Number (EIN).

[Do I need an EIN?](#)

[Do I need a new EIN?](#)

About the EIN Assistant

- ◆ You must complete this application in one session, as you will **not** be able to save and return at a later time.
- ◆ For security purposes, your session will expire after 15 minutes of [inactivity](#), and you will need to start over.
- ◆ You will receive your EIN immediately upon verification. [When will I be able to use my EIN?](#)
- ◆ If you wish to receive your confirmation letter online, we strongly recommended that you install [Adobe Reader](#) before beginning the application if it is not already installed.

Restrictions

- ◆ If a [third party designee](#) (TPD) is completing the online application on behalf of the taxpayer, the taxpayer must [authorize the third party](#) to apply for and receive the EIN on his or her behalf.
- ◆ The business location must be within the United States or [U.S. territories](#).
- ◆ Foreign filers without an Individual Taxpayer Identification Number (ITIN) cannot use this assistant to obtain an EIN.
- ◆ If you were incorporated outside of the United States or the U.S. territories, you cannot apply for an EIN online. Please call us at 215-516-6999 (this is not a toll free number).

[Begin Application >>](#)

If you are not comfortable sending information via the Internet, download the [Form SS-4](#) PDF file and the instructions for alternative ways of applying.

[IRS Privacy Policy](#)



Authorize the Third Party

If a third party designee is completing the online application on behalf of the taxpayer, the taxpayer must authorize the third party to apply for and receive the EIN on his or her behalf, according to the process below:

1. The taxpayer must sign a completed Form SS-4 (Application for Employer Identification Number), including the third party designee section, prior to the third party making the online application. A copy of the signed Form SS-4 must be retained in the third party's files.
2. The taxpayer must read and sign a statement that he/she understands that he/she is authorizing the third party to apply for and receive the EIN on his or her behalf, and to answer questions about completion of the form. A copy of the signed statement must be retained in the third party's files.
3. The assigned EIN will be disclosed to the third party upon successful completion of the online application.
4. The taxpayer will receive a computer-generated notice from the IRS stating that the EIN was assigned.

*Oprima "Begin Application" para comenzarel
proceso de obtener su EIN por Internet*



EIN Assistant

Your Progress:

1. Identify

2. Authenticate

3. Addresses

4. Details

5. EIN Confirmation

What type of legal structure is applying for an EIN?

Before applying for an EIN you should have already determined what type of legal structure, business, or type of organization is being established.

Choose the type you are applying for. If you don't see your type, select "View Additional Types."



Sole Proprietor

Includes individuals who are in business for themselves and household employers.



Partnerships

Includes partnerships and joint ventures.



Corporations

Includes S corporations, personal service corporations, real estate investment trusts (REIT), regulated investment conduits (RIC), and settlement funds.



Limited Liability Company (LLC)

A limited liability company (LLC) is a structure allowed by state statute and is formed by filing articles of organization with the state.



Estate

An estate is a legal entity created as a result of a person's death.



Trusts

All types of trusts including conservatorships, custodianships, guardianships, irrevocable trusts, revocable trusts, and receiverships.



View Additional Types, Including Tax-Exempt and Governmental Organizations

If none of the above fit what you are establishing, there are several others to choose from.

<< Back

Continue >>

Help Topics



[What if I do not know what type of legal structure or organization to choose?](#)

*Haga clic aquí para
continuar el proceso de
aplicación*

Individuos deben seleccionar "Sole Proprietor".



Internal Revenue Service

United States Department of the Treasury

[Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress:

1. Identify

2. Authenticate

3. Addresses

4. Details

5. EIN Confirmation

You have chosen Sole Proprietor.

Sole proprietor includes individuals who are in business for themselves, or household employers. Read the descriptions below and choose the type for which you are applying.

☒ **Sole Proprietor**

A sole proprietorship is a business that has only one owner and is not incorporated or registered with the state as a limited liability company (LLC). A sole proprietor can be a self-employed individual or an independent contractor. Sole proprietors (self-employed individuals) report all business income and expenses on their individual tax returns ([Form 1040](#), U.S. Individual Income Tax Return, Schedule C, E, or F). A sole proprietor may or may not have employees.

☐ **Household Employer**

You are a household employer if you have hired someone to do household work and [that worker is your employee](#). Household employees include: babysitters, nannies, au pairs, cleaning people, housekeepers, maids, drivers, health aides, private nurses, caretakers, yard workers, and similar domestic workers.

<< Back

Continue >>

Help Topics

[? What is Form 1040?](#)

Las personas que solicitan por un individuo deberán seleccionar "Sole Proprietor".

[IRS Privacy Policy](#)

Haga clic aquí para continuar el proceso de aplicación



EIN Assistant

Your Progress:

1. Identify

2. Authenticate

3. Addresses

4. Details

5. EIN Confirmation

Please confirm your selection.

Confirm your selection of **Sole Proprietor** as the type of structure applying for an EIN.

What it is...

- ◆ A sole proprietorship is a business owned by one individual.
- ◆ A sole proprietor can be a self-employed individual or an independent contractor.
- ◆ All business income and expenses are reported on the individual's federal income tax return.
- ◆ A sole proprietor may or may not have employees.

IMPORTANT: A sole proprietor may have only one EIN, regardless of the number of businesses you own or operate. If you already have an EIN, you must use that number for all of your sole proprietor businesses.

What it is not...

- ◆ The business cannot be [incorporated](#) or registered with the state as a [limited liability company \(LLC\)](#).

If you need to change your type of structure, we recommend that you do so **now**, otherwise you will have to start over and re-enter your information. Additional help may be found by reviewing [all types of organizations and structures](#) before making your selection.

<< Change Type

Continue >>



Confirme su selección y oprima "Continue" para continuar el proceso



EIN Assistant

Your Progress:

1. Identify

2. Authenticate

3. Addresses

4. Details

5. EIN Confirmation

Why is the Sole Proprietor requesting an EIN?

Choose **one** reason that best describes why you are applying for an EIN.

- ☒ **Started a new business**
Select this option if you are beginning a new business.
- ☐ **Hired employee(s)**
Select this option if you already have a business and need to hire employees.
- ☐ **Banking purposes**
Select this option if the reason for applying for the EIN is strictly to satisfy banking requirements or local law.
- ☐ **Changed type of organization**
Select this option if you are changing the type of organization you currently operate, such as changing from a sole proprietor to a partnership, changing from a partnership to a corporation, etc.
- ☐ **Purchased active business**
Select this option if you are purchasing a business that is already in operation.

Continue >>

Help Topics

- [? I do not see my reason for applying here. What should I choose?](#)
- [? What if more than one reason applies to me?](#)

*Oprima "Continue" para
continuar el proceso*

[IRS Privacy Policy](#)

El próximo paso le pregunta: ¿Por qué solicita un EIN?

Individuos deben seleccionar "Started a new business" ya que es la razón más apropiada para obtener un EIN.



EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate

3. Addresses

4. Details

5. EIN Confirmation

Please tell us about the Sole Proprietor.

* Required fields

Must match IRS records or this application cannot be processed.

The only punctuation and special characters allowed are hyphen (-) and ampersand (&).

First name *

Middle name/initial

Last name *

Suffix (Jr, Sr, etc.)

[SSN/ITIN](#) * - -

Choose One: *

☐ I am the sole proprietor.

☒ I am a third party applying for an EIN on behalf of this sole proprietor.


Before continuing, please review the information above for typographical errors.

<< Back

Continue >>

Si usted está solicitando un EIN para un cliente, seleccione "I am the third party applying for an EIN on behalf of this sole proprietor".

Oprima "Continue" para continuar el proceso

 **Internal Revenue Service**
United States Department of the Treasury

EIN Assistant

Your Progress: 1. Identify ✓ 2. Authenticate 3. Addresses

Third Party Designee (TPD) Information

[Third Party Designee](#) (TPD) authorization is obtained when a taxpayer completes and signs a completed [Form SS-4](#) (Application for Employer Identification Number), including the TPD section, naming you as a designated person to receive the EIN on his/her behalf.

Are you a third party designee? ☒ Yes ☐ No

[Continue >>](#)

https://sa1.www4.irs.gov - Help - EIN Assistant - Microsoft Internet Explorer

[Close This Window](#) [Print This Page](#)

? Third Party Designee

A third party designee is a person with whom you allow the IRS to discuss the completion of your Form SS-4 (Application for Employer Identification Number). By nominating a third party designee, you allow the IRS to:

- Discuss with your designee any information needed to establish your EIN.
- Release the EIN to your designee.

Done Internet

Help Topics

? [What is Form SS-4?](#)

Debe confirmar si tiene la autorización de solicitar el EIN a nombre del cliente. Si desea mas información, oprima los enlaces que aparecen en la pantalla. Oprima "Continue".

https://sa1.www4.irs.gov - Help - EIN Assistant - Microsoft Internet Explorer

[Close This Window](#) [Print This Page](#)

? What is Form SS-4?

Use Form SS-4 (Application for Employer Identification Number) to apply for an Employer Identification Number (EIN).

To view this form, click here: <http://www.irs.gov/pub/irs-pdf/iss4.pdf>.

Download the instructions for this form here: <http://www.irs.gov/pub/irs-pdf/iss4.pdf>. However, please do not complete this form now, as your session will time out.

Internet



Internal Revenue Service

United States Department of the Treasury

[Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate

3. Addresses

4. Details

5. EIN Confirmation

Certification for Third Party Designee (TPD)

If a [third party designee](#) (TPD) is completing the online application on behalf of the taxpayer, the taxpayer must authorize the third party to apply for and receive the EIN on his/her behalf, according to the process below:

1. The taxpayer must sign a completed [Form SS-4](#) (Application for Employer Identification Number), including the TPD section, prior to the third party completing the online application, and a copy of the signed Form SS-4 must be retained in the third party's files.
2. The taxpayer must read and sign a statement that he/she understands that he/she is authorizing the third party to apply for and receive the EIN on his/her behalf, and answer questions about completion of the form. A copy of the signed statement must be retained in the third party's files.
3. The assigned EIN will be disclosed to the third party upon successful completion of the online application.
4. The taxpayer will receive a computer-generated notice from the IRS stating that the EIN was assigned.

Please read the following statement and check the appropriate choice.

Under penalties of perjury, I declare that I am an authorized TPD. The taxpayer has completed and signed a Form SS-4, including the TPD Section and has read and signed a statement authorizing me to apply for and receive an EIN on his/her behalf. I have retained copies of both documents in my files.

☐ Yes, I agree to, and am in compliance with, the above statements.

☐ No, I do not agree.

[Continue >>](#)

[IRS Privacy Policy](#)

Help Topics

[? What is Form SS-4?](#)

Debe confirmar si tiene la autorización necesaria para solicitar el EIN a nombre de su cliente. Confirme su respuesta seleccionando "Yes, I agree to, and am in compliance with the above statements" y oprima "Continue".

https://sa1.www4.irs.gov - Help - EIN Assistant - Microsoft Internet Explorer

[Close This Window](#) [Print This Page](#)

? What is Form SS-4?

Use Form SS-4 (Application for Employer Identification Number) to apply for an Employer Identification Number (EIN).

To view this form, click here: <http://www.irs.gov/pub/irs-pdf/ss4.pdf>.
Download the instructions for this form here: <http://www.irs.gov/pub/irs-pdf/ss4.pdf>.
However, please do not complete this form now, as your session will time out.



EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate ✓

3. Addresses

4. Details

5. EIN Confirmation

Third Party Designee (TPD) Information

You are considered a [third party designee](#) (TPD). Please tell us about yourself. Enter your own address and phone number.

*** Required fields**

The only punctuation and special characters allowed for first, middle, and last name are hyphen (-) and ampersand (&).

The only special characters allowed for street and city are - and /.

Note: Must be a U.S. address. P.O. boxes are allowed. [For military addresses click here.](#)

First name *	<input type="text" value="Timothy"/>
Middle name/Initial	<input type="text"/>
Last name *	<input type="text" value="Doe"/>
Suffix (Jr, Sr, etc.)	<input type="text" value="Select One"/>
Street *	<input type="text" value="116 Pine Lane"/>
City *	<input type="text" value="Mountain City"/>
State/ U.S. territory *	<input type="text" value="MARYLAND (MD)"/>
ZIP code *	<input type="text" value="99912"/>
Phone number *	<input type="text" value="999"/> - <input type="text" value="111"/> <input type="text" value="2222"/>

Before continuing, please review the information above for typographical errors.

Continue >>

*Entre la información
requerida y oprima
“Continue” para continuar
el proceso*



Internal Revenue Service

United States Department of the Treasury

[Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate ✓

3. Addresses

4. Details

5. EIN Confirmation

Where is the Sole Proprietor physically located?

* Required fields

The only special characters allowed for street and city are - and /.

Note: Must be a U.S. address. Do not enter a P.O. box. [For military addresses click here.](#)

Street * 112 Main Avenue

City * Mountain City

State/[U.S. territory](#) * MARYLAND (MD)

ZIP code * 99912

Phone number * 999 - 111 - 2222

Do you have an address **different**
from the above where you want
your mail to be sent? * ☐ Yes ☒ No

Before continuing, please review the information above for typographical errors.

Continue >>

[IRS Privacy Policy](#)

*Entre la información
requerida y oprima
“Continue” para
continuar el proceso*



Internal Revenue Service

United States Department of the Treasury

[Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate ✓

3. Addresses ✓

4. Details

5. EIN Confirmation

Tell us about the Sole Proprietor.

*** Required fields**

The only punctuation and special characters allowed are hyphen (-) and ampersand (&).

The trade name may not contain an ending such as 'LLC', 'LC', 'PLLC', 'PA', 'Corp', or 'Inc'.

Name of Sole Proprietor **ERIC GAUTHIER**

Trade name/Doing business as
(if different from name)

John Doe

County where Sole Proprietor is located *

Montgomery

State/Territory where Sole Proprietor is located *

MARYLAND (MD)

Sole Proprietor start date *

August

2009

Before continuing, please review the information above for typographical errors.

Continue >>

*Entre la información
requerida y oprima
“Continue” para
continuar el proceso*

[IRS Privacy Policy](#)



Internal Revenue Service

United States Department of the Treasury

[Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate ✓

3. Addresses ✓

4. Details

5. EIN Confirmation

Tell us more about the Sole Proprietor.

* Required fields

Does your business own a [highway motor vehicle](#) with a [taxable gross weight](#) of 55,000 pounds or more? *

☐ Yes ☒ No

Does your business involve [gambling/wagering](#)? *

☐ Yes ☒ No

Does your business need to file [Form 720](#) (Quarterly Federal [Excise Tax Return](#))? *

☐ Yes ☒ No

Does your business sell or manufacture alcohol, tobacco, or firearms? *

☐ Yes ☒ No

Do you have, or do you expect to have, any [employees who will receive Forms W-2](#) in the next 12 months? *
(Forms W-2 require additional filings with the IRS.)

☐ Yes ☒ No

Before continuing, please review the information above.

Continue >>

Help Topics

[? What is Form 720?](#)

Conteste cada pregunta y oprima "Continue" para continuar el proceso

[IRS Privacy Policy](#)



EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate ✓

3. Addresses ✓

4. Details

5. EIN Confirmation

What does your business or organization do?

Choose **one** category that best describes your business. Click the underlined links for additional examples for each category.

- ☐ [Accommodations](#)
Casino hotel, hotel, or motel.
- ☐ [Construction](#)
Building houses/residential structures, building industrial/commercial structures, specialty trade contractors, remodelers, heavy construction contractors, land subdivision contractors, or site preparation contractors.
- ☐ [Finance](#)
Banks, sales financing, credit card issuing, mortgage company/broker, securities broker, investment advice, or trust administration.
- ☐ [Food Service](#)
Retail fast food, restaurant, bar, coffee shop, catering, or mobile food service.
- ☐ [Health Care](#)
Doctor, mental health specialist, hospital, or outpatient care center.
- ☐ [Insurance](#)
Insurance company or broker.
- ☐ [Manufacturing](#)
Mechanical, physical, or chemical transformation of materials/substances/components into new products, including the assembly of components.
- ☐ [Real Estate](#)
Renting or leasing real estate, managing real estate, real estate agent/broker, selling, buying, or renting real estate for others.
- ☐ [Rental & Leasing](#)
Rent/lease automobiles, consumer goods, commercial goods, or industrial goods.
- ☐ [Retail](#)
Retail store, internet sales (exclusively), direct sales (catalogue, mail-order, door to door), auction house, or selling goods on auction sites.
- ☐ [Social Assistance](#)
Youth services, residential care facility, services for the disabled, or community food/housing/relief services.
- ☐ [Transportation](#)
Air transportation, rail transportation, water transportation, trucking, passenger transportation, support activity for transportation, or delivery/courier service.
- ☐ [Warehousing](#)
Operating warehousing or storage facilities for general merchandise, refrigerated goods, or other warehouse products; establishments that provide facilities to store goods but do not sell the goods they handle
- ☐ [Wholesale](#)
Wholesale agent/broker, importer, exporter, manufacturers' representative, merchant, distributor, or jobber.



Other

Seleccione "Other" si está solicitando como individuo

<< Back

Continue >>

[IRS Privacy Policy](#)

Haga clic aquí para continuar el proceso de aplicación



EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate ✓

3. Addresses ✓

4. Details

5. EIN Confirmation

You have chosen Other.

Please choose **one** of the following that best describes your primary business activity:

- ☐ Consulting
- ☐ Manufacturing
- ☐ Organization (such as religious, environmental, social or civic, athletic, etc.)
- ☐ Rental
- ☐ Repair
- ☐ Sell goods
- ☐ Service
- ☒ Other – please specify your primary business activity: Fulfilling Federal Requirements

En este paso, se le pregunta que servicio mejor describe sus actividades comerciales. Seleccione "Other" y entre "Fulfilling Federal Requirements" en la celda.

<< Back

Continue >>

Haga clic aquí para continuar el proceso de aplicación



EIN Assistant

Your Progress:

1. Identify ✓

2. Authenticate ✓

3. Addresses ✓

4. Details

5. EIN Confirmation

Congratulations! The EIN has been successfully assigned.

EIN assigned: **27-XXXXXXX**

Legal name: **John Doe**

The confirmation letter will be mailed to the applicant. This letter will be the applicant's official IRS notice and will contain important information regarding the EIN. Allow up to 4 weeks for the letter to arrive by mail.

We strongly recommend you print this page for your records.

Click "Continue" to get additional information about using the new EIN.

Continue >>

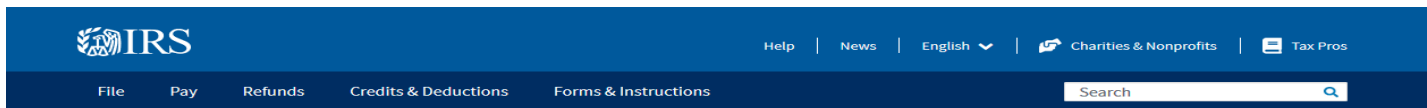
NOTA: Asegúrese de imprimir esta página ya que será la única confirmación del EIN que será provista a terceros.



Oprima "Continue" para información adicional sobre cómo utilizar el nuevo EIN

Información de ayuda referente a su EIN

<https://www.irs.gov/businesses/small-businesses-self-employed/employer-id-numbers>



[Home](#) / [File](#) / [Businesses and Self-Employed](#) / [Small Business and Self-Employed](#) / Employer ID Numbers

Employer ID Numbers

[English](#) | [Español](#) | [中文\(简体\)](#) | [中文\(繁體\)](#) | [한국어](#) | [Русский](#) | [Tiếng Việt](#) | [Kreyòl Ayisyen](#)

Individuals

Businesses and Self-Employed

Small Business and Self-Employed

Employer ID Numbers

Business Taxes

Reporting Information Returns

Self-Employed

Starting a Business

Operating a Business

Closing a Business

Industries/Professions

Small Business Events

Online Learning

Large Business

Corporations

Partnerships

Charities and Nonprofits

International Taxpayers

Government Entities



Alert

You must complete each EIN application individually instead of using any automated process.

An Employer Identification Number (EIN) is also known as a Federal Tax Identification Number, and is used to identify a business entity. Generally, businesses need an EIN. You may apply for an EIN in various ways, and now you may [apply online](#). **This is a free service offered by the Internal Revenue Service and you can get your EIN immediately.** You must check with [your state](#) to make sure you need a state number or charter.

- [Do You Need an EIN?](#)
- [Do You Need a New EIN?](#)
- [How to Apply for an EIN](#)
- [How Long Will it Take to Get a Number?](#)
- [Lost or Misplaced Your EIN?](#)
- [How EINs are Assigned and Valid EIN Prefixes](#)
- [Canceling an EIN – Closing Your Account](#)
- [What to Do if You're Assigned an EIN You Did Not Request](#)
- [Who is a Responsible Party?](#)
- [Report EIN Identity Theft](#)

Apply for an EIN Online

Check out our Interview-style online EIN application. No need to file a Form SS-4! We ask you the questions and you give us the answers. The application includes embedded help topics and hyperlinked keywords and definitions so separate instructions aren't needed. After all validations are done you will get your EIN immediately upon completion. You can then download, save, and print your confirmation notice. It's fast, free, and user-friendly!

All EIN applications (mail, fax, electronic) must disclose the name and Taxpayer Identification Number (SSN, ITIN, or EIN) of the true principal officer, general partner, grantor, owner or trustor. This individual or entity, which the IRS will call the "responsible party," controls, manages, or directs the applicant entity and the disposition of its funds and assets. Unless the applicant is a government entity, the responsible party must be an individual (i.e., a natural person), not an entity.

Filing for Tax Exempt Status?

It's best to be sure your organization is formed legally before you apply for an EIN. Nearly all organizations are subject to automatic revocation of their tax-exempt status if they fail to file a required return or notice for three consecutive years.

Related Topics

- [Taxpayer Identification Numbers \(TIN\)](#)

Publications

- [Publication 1635, Employer Identification Number Understanding Your EIN \(PDF\)](#)

Forms

- [About Form 8822-B, Change of Address or Responsible Party - Business](#)

Video

- [EIN Video](#)



Need an Employer Identification Number (EIN)?

[Find out how](#)