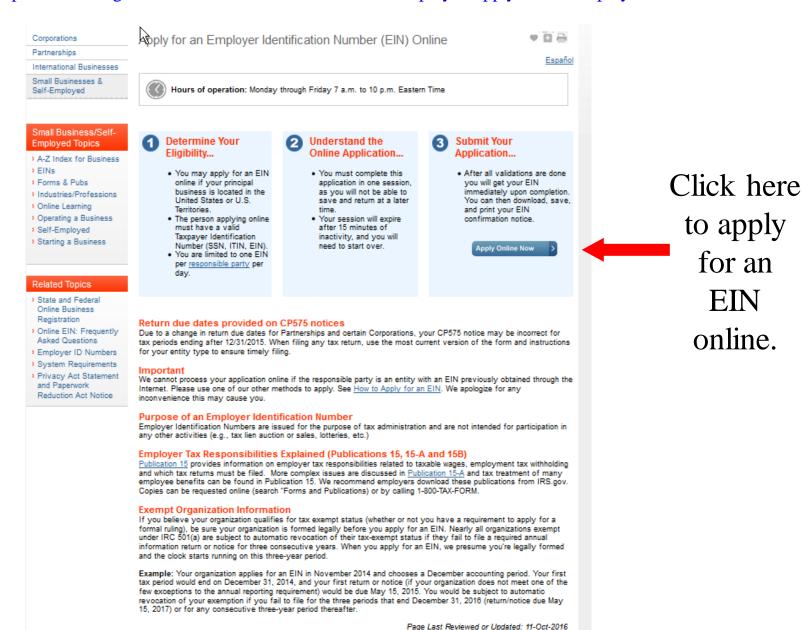
Access the following website to obtain an EIN via Online, Telephone Service, Fax or Mail:

https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online



For help or additional information on any topic,

click the underlined key words, or view Help Topics on the right side of the screen. Make sure that pop-ups are allowed from this site.



EIN Assistant

Important Information Before You Begin

Use this assistant to apply for and obtain an Employer Identification Number (EIN).

<u>Do I need an EIN?</u>

<u>Do I need a new EIN?</u>

About the EIN Assistant

- · You must complete this application in one session, as you will **not** be able to save and return at a later time.
- · For security purposes, your session will expire after 15 minutes of inactivity, and you will need to start over.
- You will receive your EIN immediately upon verification. When will I be able to use my EIN?
- If you wish to receive your confirmation letter online, we strongly recommended that you install <u>Adobe Reader</u> before beginning the application if it is not already installed.

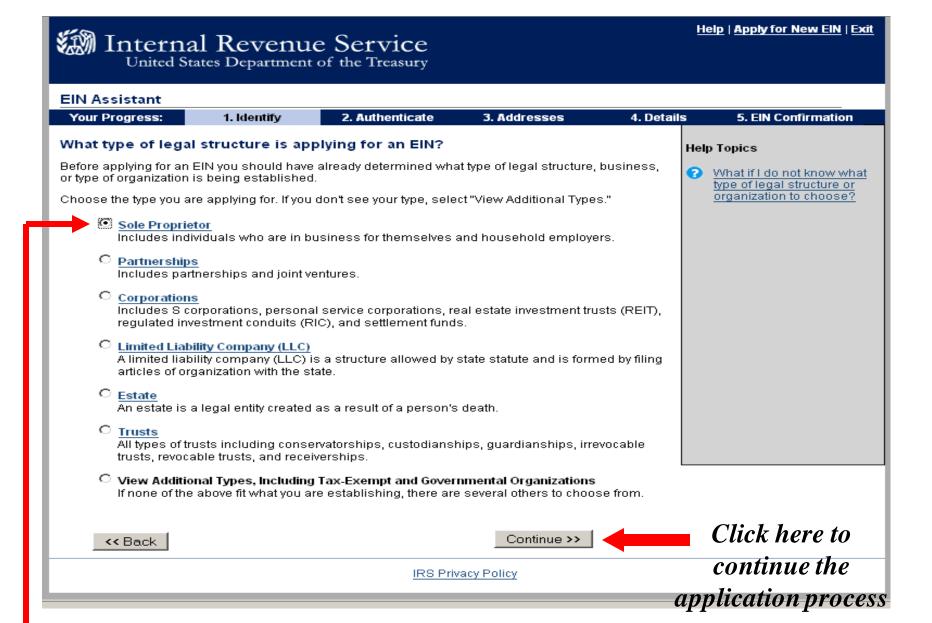
Restrictions

- Effective May 21, 2012, to ensure fair and equitable treatment for all taxpayers, the Internal Revenue Service will limit Employer Identification Number (EIN) issuance to one per <u>responsible party</u> per day. This limitation is applicable to all requests for EINs whether online or by phone, fax or mail. We apologize for any inconvenience this may cause.
- If a third party designee (TPD) is completing the online application on behalf of the taxpayer, the taxpayer must authorize the third party to apply for and receive the EIN on his or her behalf.
- The business location must be within the United States or U.S. territories.
- Foreign filers without an Individual Taxpayer Identification Number (ITIN) cannot use this assistant to obtain an EIN.
- If you were incorporated outside of the United States or the U.S. territories, you cannot apply for an EIN online. Please call us at 267-941-1099 (this is not a toll free number).

Begin Application >>

If you are not comfortable sending information via the Internet, down to the Form SS-4 PDF file and the instructions for alternative ways of applying.

Click here to start EIN Application online.



Individuals will need to select "Sole Proprietor".

What is Form 1040?

Help Topics

EIN Assistant

Your Progress: 1. Identify 2. Authenticate 3. Addresses 4. Details 5. EIN Confirmation

You have chosen Sole Proprietor.

Sole proprietor includes individuals who are in business for themselves, or household employers. Read the descriptions below and choose the type for which you are applying.

Sole Proprietor

A sole proprietorship is a business that has only one owner and is not incorporated or registered with the state as a limited liability company (LLC). A sole proprietor can be a self-employed individual or an independent contractor. Sole proprietors (self-employed individuals) report all business income and expenses on their individual tax returns (Form 1040, U.S. Individual Income Tax Return, Schedule C, E, or F). A sole proprietor may or may not have employees.

C Household Employer

You are a household employer if you have hired someone to do household work and that worker is your employee. Household employees include: babysitters, nannies, au pairs, cleaning people, housekeepers, maids, drivers, health aides, private nurses, caretakers, yard workers, and similar domestic workers.

<< Back

Individuals will need to select "Sole Proprietor".

Continue >>

Click here to continue the application process

EIN Assistant

Your Progress:

1. Identify

2. Authenticate

3. Addresses

4. Details

5. EIN Confirmation

Please confirm your selection.

Confirm your selection of Sole Proprietor as the type of structure applying for an EIN.

What it is...

- A sole proprietorship is a business owned by one individual.
- A sole proprietor can be a self-employed individual or an independent contractor.
- All business income and expenses are reported on the individual's federal income tax return.
- A sole proprietor may or may not have employees.

IMPORTANT: A sole proprietor may have only one EIN, regardless of the number of businesses you own or operate. If you already have an EIN, you must use that number for all of your sole proprietor businesses.

What it is not...

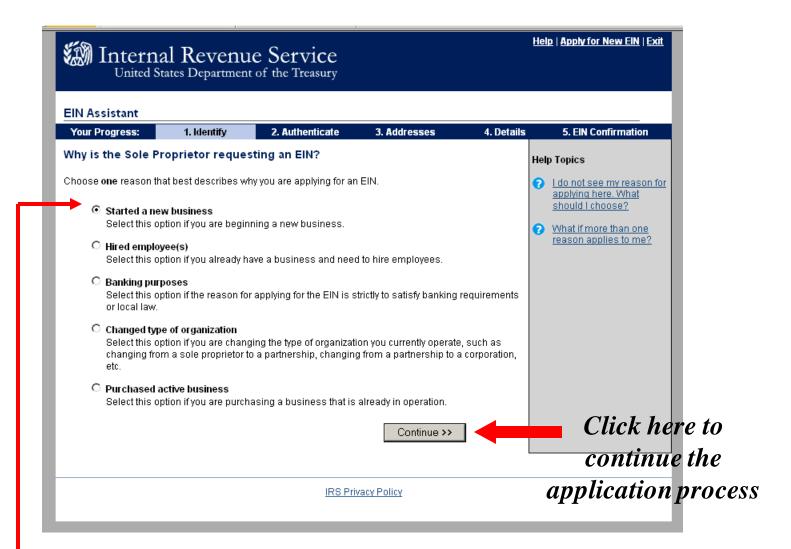
 The business cannot be <u>incorporated</u> or registered with the state as a <u>limited liability company</u> (LLC).

If you need to change your type of structure, we recommend that you do so **now**, otherwise you will have to start over and re-enter your information. Additional help may be found by reviewing <u>all types of organizations</u> and structures before making your selection.

<< Change Type

Continue >>

Click here to continue the application process



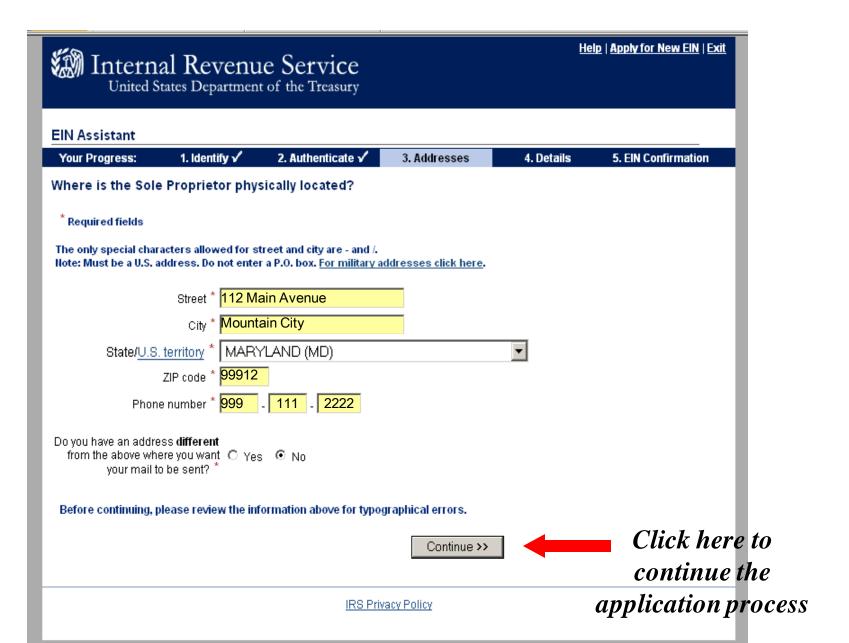
"Why are you requesting an EIN?"

"Started a new business" should be selected as that is the closest to the reason for obtaining an EIN.

United States Department of the Treasury							
EIN Assistant							
Your Progress:	1. Identify 🗸	2. Authenticate	3. Addresses	4. Details	5. EIN Confirmation		
Please tell us abo	ut the Sole Prop	rietor.					
* Required fields Must match IRS records or this application cannot be processed. The only punctuation and special characters allowed are hyphen (-) and ampersand (&).							
	First name *	John					
	Middle name/initial						
	Last name *	Doe					
	Suffix (Jr, Sr, etc.)	Select One ▼					
	SSN/ITIN *	 					
Choose One: * I am the sole proprietor. If you are applying for an EIN for yourself, select this option. I am a third party applying for an EIN on behalf of this sole proprietor.							
Before continuing, please review the information above for typographical errors.							
<< Back			Continue >>		Click here to continue the		

IRS Privacy Policy

application process



	al Revenue tates Department o				iop Apply for New Zim Zaic		
EIN Assistant							
Your Progress:	1. Identify 🗸	2. Authenticate 🗸	3. Addresses 🗸	4. Details	5. EIN Confirmation		
Tell us about the	Sole Proprietor.						
*Required fields The only punctuation and special characters allowed are hyphen (-) and ampersand (&). The trade name may not contain an ending such as 'LLC', 'LC', 'PLLC', 'PA', 'Corp', or 'Inc'.							
	Name of Sole Propriet	or John Doe					
<u>Trade n</u>	name/Doing business a (if different from nam						
County where So	le Proprietor is located	* Montgomery					
State/Territory	where Sole Proprietor located		D)	▼			
So	ole Proprietor <u>start date</u>	* August	2009				
Before continuing, please review the information above for typographical errors.							
			Continue >>	ap	Click here to continue the plication process		

EIN Assistant

Your Progres	s: 1. Identify 🗸	2. Authenticate 🗸	3. Addresses √		4. Details	5. EIN Confirmation
Tell us more	about the Sole Propr	ietor.			He	lp Topics
* Required fie	elds				•	What is Form 720?
Do <u>tax</u> :	es your business own a <u>hig</u> able gross weight of 55,000	nway motor vehicle with a pounds or more? *	C Yes	€ No		
Do	es your business involve ga	mbling/wagering? *	C Yes	⊙ No		
	es your business need to fil Jarterly Federal <u>Excise Tax F</u>		C Yes	⊙ No		
Do fire	es your business sell or ma arms? *	nufacture alcohol, tobacco	o, or C Yes	⊙ No		
wh	you have, or do you expect to o will receive Forms W-2 in to orms W-2 require additional to	he next 12 months? *	C Yes	⊙ No		
Before continuing, please review the information above.						
Continue >>					—	Click here to
					•	continue the
IRS Privacy Policy					a	pplication process

5. EIN Confirmation

EIN Assistant

Your Progress: 1. Identify ✓ 2. Authenticate ✓
What does your business or organization do?

Choose **one** category that best describes your business. Click the underlined links for additional examples for each category.

Accommodations

Casino hotel, hotel, or motel.

C Construction

Building houses/residential structures, building industrial/commercial structures, specialty trade contractors, remodelers, heavy construction contractors, land subdivision contractors, or site preparation contractors.

3. Addresses 🗸

4. Details

<u>Finance</u>

Banks, sales financing, credit card issuing, mortgage company/broker, securities broker, investment advice, or trust administration.

Food Service

Retail fast food, restaurant, bar, coffee shop, catering, or mobile food service.

Health Care

Doctor, mental health specialist, hospital, or outpatient care center.

Insurance

Insurance company or broker.

Manufacturing

Mechanical, physical, or chemical transformation of materials/substances/components into new products, including the assembly of components.

Real Estate

Renting or leasing real estate, managing real estate, real estate agent/broker, selling, buying, or renting real estate for others.

Rental & Leasing

Rent/lease automobiles, consumer goods, commercial goods, or industrial goods.

Retail

Retail store, internet sales (exclusively), direct sales (catalogue, mail-order, door to door), auction house, or selling goods on auction sites.

Social Assistance

Youth services, residential care facility, services for the disabled, or community food/housing/ relief services.

Transportation

Air transportation, rail transportation, water transportation, trucking, passenger transportation, support activity for transportation, or delivery/courier service.

Warehousing

Operating warehousing or storage facilities for general merchandise, refrigerated goods, or other warehouse products; establishments that provide facilities to store goods but do not sell the goods they handle

Wholesale

Wholesale agent/broker, importer, exporter, manufacturers' representative, merchant, distributor, or jobber.

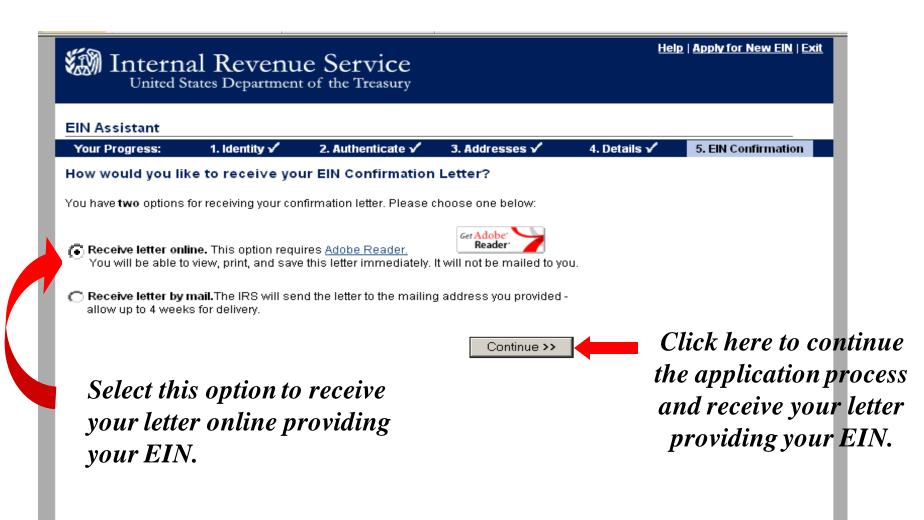
Select "Other" for the type of business

<< Back

Continue >>



Click here to continue the application process



Helpful information regarding your EIN

http://www.irs.gov/Businesses/Small-Businesses-&-Self-Employed/Employer-ID-Numbers-EINs

