Access the following website to obtain an EIN via Online, Telephone Service, Fax or Mail:

Click here to apply for an EIN online.
EIN Assistant

Important Information Before You Begin
Use this assistant to apply for and obtain an Employer Identification Number (EIN).

Do I need an EIN?
Do I need a new EIN?

About the EIN Assistant

- You must complete this application in one session, as you will not be able to save and return at a later time.
- For security purposes, your session will expire after 15 minutes of inactivity, and you will need to start over.
- You will receive your EIN immediately upon verification. When will I be able to use my EIN?
- If you wish to receive your confirmation letter online, we strongly recommended that you install Adobe Reader before beginning the application if it is not already installed.

Restrictions

- Effective May 21, 2012, to ensure fair and equitable treatment for all taxpayers, the Internal Revenue Service will limit Employer Identification Number (EIN) issuance to one per responsible party per day. This limitation is applicable to all requests for EINs whether online or by phone, fax or mail. We apologize for any inconvenience this may cause.
- If a third party designee (TPD) is completing the online application on behalf of the taxpayer, the taxpayer must authorize the third party to apply for and receive the EIN on his or her behalf.
- The business location must be within the United States or U.S. territories.
- Foreign filers without an Individual Taxpayer Identification Number (ITIN) cannot use this assistant to obtain an EIN.
- If you were incorporated outside of the United States or the U.S. territories, you cannot apply for an EIN online. Please call us at 267-941-1099 (this is not a toll free number).

If you are not comfortable sending information via the Internet, download the Form SS-4 PDF file and the instructions for alternative ways of applying.

Click here to start EIN Application online.
Individuals will need to select “Sole Proprietor”.

Click here to continue the application process.

Help Topics

What if I do not know what type of legal structure or organization to choose?
Individuals will need to select “Sole Proprietor”.

Click here to continue the application process.
EIN Assistant

Please confirm your selection.

Confirm your selection of **Sole Proprietor** as the type of structure applying for an EIN.

**What it is...**

- A sole proprietorship is a business owned by one individual.
- A sole proprietor can be a self-employed individual or an independent contractor.
- All business income and expenses are reported on the individual's federal income tax return.
- A sole proprietor may or may not have employees.

**IMPORTANT:** A sole proprietor may have only one EIN, regardless of the number of businesses you own or operate. If you already have an EIN, you must use that number for all of your sole proprietor businesses.

**What it is not...**

- The business cannot be [incorporated](https://www.irs.gov/businesses/corporations) or registered with the state as a [limited liability company (LLC)](https://www.irs.gov/businesses/llcs).

If you need to change your type of structure, we recommend that you do so now, otherwise you will have to start over and re-enter your information. Additional help may be found by reviewing [all types of organizations and structures](https://www.irs.gov/businesses) before making your selection.

Click here to continue the application process.
“Why are you requesting an EIN?”

“Started a new business” should be selected as that is the closest to the reason for obtaining an EIN.
If you are applying for an EIN for yourself, select this option.

Choose One:
- ☐ I am the sole proprietor.
- ☐ I am a third party applying for an EIN on behalf of this sole proprietor.

Before continuing, please review the information above for typographical errors.

Click here to continue the application process.
Where is the Sole Proprietor physically located?

* Required fields

The only special characters allowed for street and city are - and /.
Note: Must be a U.S. address. Do not enter a P.O. box. For military addresses click here.

Street: 112 Main Avenue
City: Mountain City
State/U.S. territory: MARYLAND (MD)
ZIP code: 99912
Phone number: 999 - 111 - 2222

Do you have an address different from the above where you want your mail to be sent?
- Yes
- No

Before continuing, please review the information above for typographical errors.

Click here to continue the application process.
Tell us about the Sole Proprietor.

* Required fields

The only punctuation and special characters allowed are hyphen (-) and ampersand (&). The trade name may not contain an ending such as 'LLC', 'LC', 'PLLC', 'PA', 'Corp', or 'Inc'.

Name of Sole Proprietor: John Doe

Trade name/Doing business as: 

County where Sole Proprietor is located: Montgomery

State/Territory where Sole Proprietor is located: MARYLAND (MD)

Sole Proprietor start date: August 2009

Before continuing, please review the information above for typographical errors.

Click here to continue the application process
Tell us more about the Sole Proprietor.

* Required fields

Does your business own a **highway motor vehicle** with a **taxable gross weight** of 55,000 pounds or more? *

Does your business involve **gambling/ wagering**? *

Does your business need to file **Form 720** (Quarterly Federal **Excise Tax Return**) ? *

Does your business sell or manufacture alcohol, tobacco, or firearms? *

Do you have, or do you expect to have, any **employees** who will receive **Forms W-2** in the next 12 months? *

(Forms W-2 require additional filings with the IRS.)

Before continuing, please review the information above.

Click here to continue the application process
What does your business or organization do?

Choose one category that best describes your business. Click the underlined links for additional examples for each category.

- Accommodations
  - Casino hotel, hotel, or motel.

- Construction
  - Building houses/residential structures, building industrial/commercial structures, specialty trade contractors, remodelers, heavy construction contractors, land subdivision contractors, or site preparation contractors.

- Finance
  - Banks, sales financing, credit card issuing, mortgage company/broker, securities broker, investment advice, or trust administration.

- Food Service
  - Retail fast food, restaurant, bar, coffee shop, catering, or mobile food service.

- Health Care
  - Doctor, mental health specialist, hospital, or outpatient care center.

- Insurance
  - Insurance company or broker.

- Manufacturing
  - Mechanical, physical, or chemical transformation of materials/substances/components into new products, including the assembly of components.

- Real Estate
  - Renting or leasing real estate, managing real estate, real estate agent/broker, selling, buying, or renting real estate for others.

- Rental & Leasing
  - Rent/lease automobiles, consumer goods, commercial goods, or industrial goods.

- Retail
  - Retail store, internet sales (exclusively), direct sales (catalogue, mail-order, door to door), auction house, or selling goods on auction sites.

- Social Assistance
  - Youth services, residential care facility, services for the disabled, or community food/housing/relief services.

- Transportation
  - Air transportation, rail transportation, water transportation, trucking, passenger transportation, support activity for transportation, or delivery/courier service.

- Warehousing
  - Operating warehousing or storage facilities for general merchandise, refrigerated goods, or other warehouse products, establishments that provide facilities to store goods but do not sell the goods they handle.

- Wholesale
  - Wholesale agent/broker, importer, exporter, manufacturers' representative, merchant, distributor, or jobber.

Select “Other” for the type of business

Click here to continue the application process
Select “Other” and enter “Fulfilling Federal Requirements”
Select this option to receive your letter online providing your EIN.

Receive letter online. This option requires Adobe Reader. You will be able to view, print, and save this letter immediately. It will not be mailed to you.

Receive letter by mail. The IRS will send the letter to the mailing address you provided - allow up to 4 weeks for delivery.

Click here to continue the application process and receive your letter providing your EIN.
Helpful information regarding your EIN

Employer ID Numbers

An Employer Identification Number (EIN) is also known as a Federal Tax Identification Number, and is used to identify a business entity. Generally, businesses need an EIN. You may apply for an EIN in various ways, and now you may apply online. This is a free service offered by the Internal Revenue Service and you can get your EIN immediately. You must check with your state to make sure you need a state number or charter.

- Do You Need an EIN?
- Do You Need a New EIN?
- How to Apply for an EIN
- How Long Will It Take to Get a Number?
- Lost or Misplaced Your EIN?
- How EINs Are Assigned and Valid EIN Prefixes
- Cancelling an EIN – Closing Your Account
- Who is a Responsible Party?

Apply for an EIN Online

Check out our interview-style online EIN application. No need to fill a Form SS-4. We ask you the questions and you give us the answers. The application includes embedded help topics and hyperlinked keywords and definitions so separate instructions aren't needed. After all validations are done you will get your EIN immediately upon completion. You can then download, save, and print your confirmation notice. It's fast, free, and user-friendly!

Filing for Tax Exempt Status?

It's best to be sure your organization is formed legally before you apply for an EIN. Nearly all organizations are subject to automatic revocation of their tax-exempt status if they fail to be a required return or notice for three consecutive years. When you apply for an EIN, we presume you're legally formed and the clock starts running on this three-year period.

Change of Ownership or Structure

Generally, businesses need a new EIN when their ownership or structure has changed. Refer to “Do You Need a New EIN?” to determine if this applies to your business.

Verify Your EIN

If you want to verify your EIN, see the Lost or Misplaced Your EIN page for instructions.

Daily Limitation of an Employer Identification Number

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Rate the Small Business and Self-Employed Website

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